

**Washington State Animal Response Team
BOD Meeting Minutes
September 2, 2026
1900-1931
via Zoom**

Attendees: Lynn Snow, Jeff Dahl, Leo Notenboom, Kimberly Taylor, Lenore Marentette, Gretchen McCallum, Julie Shipman, Bill Daugaard, Noah Bernays, Joy Waugh, Niccole Peters

Priority Discussion & Decision Items:

- Respond.Reset.Ready!

Additional Unfinished Business:

- [WASART Organizational Memory Log](#) - Pin to agenda as reminder to add content

New Business:

- Suggestion to make our fact sheets available to the public at the same site the QR code links to for donations, etc. instead of printing new copies each year.
 - They will be much easier to update annually
 - The ones currently in W2 show 2024 data
 - We don't hand them out that often, and probably waste a lot of money printing them, then they outdate while sitting in envelopes
- Suggestion to start printing revision dates on our documents, especially with the client handouts, to ensure we are handing out the most current versions.
 - The board agreed this is a good practice to start implementing.
- Potential review/revision of OP 8 (Humane Field Euthanasia via Firearm)
 - An ad hoc committee has been formed to update and revise OP 8 as needed to keep the information current and make the document more user-friendly. It will also update and clarify firearm safety course requirements, such as whether or not an in-person course is required.
- Ratify email vote to donate \$3,000 to two nonprofit organizations for wildfire involvement
 - WASART received nearly \$3,000 dollars in donations for wildfire relief efforts, but we were never actively deployed. The board approved via email to donate \$3,000 to other nonprofits more actively involved in the fires. Two donations were made: \$1,000 to HEART (based in Spokane, WA), and \$2,000 to Methow Valley Interpretive Center for hay.

Committee Reports:

Technical Rescue Committee - Jeff Dahl

- Our Field Team Leadership weekend was a great success. The new format worked great and was well-received. Post-training survey results highlighted some changes we will look to make for next year.

- Reviews of the FTLTs are still being compiled, and once completed, the new FTLs and the organization will be informed
- Candi from SAFE has reached out requesting us to do another demo, this time at their new facility in Snohomish. She's looking forward to next year, though, some time between April and September. Candi also asked if it was OK to invite members of 4-H, pony clubs, vets, etc., which I said would be great. I told her we'd be happy to do another SAFE outreach/demo, and to contact me with a couple months' notice to arrange that.

Information and Communications Technology - *Leo Notenboom*

- Nothing to report.

Merchandise - *Niccole Peters*

- Sales \$420 + \$244 TRT earned shirts
 - Sun hoodies almost sold out, ordering more with TRT budget assistance
- Expenses \$4.32 shipping
- Will bring all inventory to IFO Sept 19th.

Supply & Vehicles - *Greta Cook*

- T3 Corral panel trailer had some floor boards replaced and ratchet straps holding the panels in place replaced. Thank you to Dave Peters, Aaron Cook, Joy Waugh, Carey Gates and Elise Garvey for their help completing this project.
- Additional N95 masks were ordered for use in smoky environments
- TRT and EAS magnetic/dry erase position boards have been created and installed in W1, T1, and AKC T5. They are a work in progress to assist with position assignment and tracking. W2 has boards that are just using dry erase pens.

Membership - *Julie Shipman*

- 124 (includes 2 new members)

Credentials - *Kimberly Taylor*

- Credentials Stats as of 31-AUG-2026:
 - 64 Deployable Members
 - 4 Trainee Members
 - Paul Batchelder, ACO
 - Ryan Dubberly, EMT
 - Elise Garvey
 - April Logan
 - No Add/Removes since last notice

Volunteer Management - *Caroline Phelps*

- Nothing to report.

Finance Committee - Gretchen McCallum

- September 30th is the cutoff date for finalizing budgetary expenditures for the past 6 months. Receipts should be emailed to Ritz prior to September 30th.
- Semi-annual Finance Committee meeting October 18th at 10:00 a.m. via Zoom

UAS Committee - Jon Mercer

- The first August training was lightly attended as there were just two of us so there was no training done, and the backup got canceled due to rain. Might look at something in September/October.

Sheltering Committee - Vacant

- Wildfires: on call to response to wildfires in E WA (Ferry, Kittitas, Spokane) and BC Canada. Ultimately we were not activated, yet. Fire season will continue into the fall and the SHAC committee will be ready when the call comes in.
 - Twenty three members responded to the availability survey with their availability to deploy or assist from home for the month of August.
- Several SHAC members assisted with supplies checks and loading and documentation prep for responder support and activation.
- Emergency Animal Sheltering procedures, guides, checklists and forms were shared with Kittitas Emergency Management and Ferry County Emergency Management.
- WAVOAD - WA Volunteers Active in Disasters: WASART is a long time member but has not been attending meetings for awhile. We have reacquainted ourselves with the organization by attending the weekly wildfire response situation report meetings and SHAC members will continue to attend the zoom meetings to stay informed on disaster response efforts and offer assistance as needed.
- WA EMD State Emergency Operations Center (SEOC) issues a nightly situation update during activations throughout the state. The report is comprehensive and very informative. You can sign up to receive these and a lot of additional information via email at [Manage Subscriptions](#)

Outreach Committee - Vacant

- Upcoming and Past Events listed at end of Agenda.
- Please see the AAR's, which have been distributed to membership, for the Mt Si trailhead outreach and Kelsey Creek Farm Day Camp for more info.
- Thank you to all who participated in the August outreach events!

Fundraising - Vacant

- Event: 2026 Washington Wildfires
Donations received: \$3,141.25
Number of donors: 43
Payment Type:
Paypal - 17
Paypal Giving Fund - 3

Payroll Deductions - 5
Stripe - 8
Venmo - 10

BOD Reports:

Lynn Snow, President:

- August answering service calls: 16

Angela Sorkin, Vice President:

- The GMM is coming up soon (Sept. 16th). Please let me know if you need to make any adjustments to the agenda, and don't forget to add your content to the slide deck. See my earlier email for the links to the documents.

Gretchen/Ritz, Treasurer:

- Donations in August: \$5,510.69 (2026); \$7,606.67 (2025)
- Gross Profit in August: \$6,389.99 (2026); \$8,961.74 (2025)
- Total Expenditures in August: \$9,158.81 (2026); \$19,343.09 (2025)
- Net revenue in August: -\$3,078.82 (2026); -\$10,381.35 (2025)

January-August

- Total Revenue: \$99,871.34 (2026); \$72,029.08 (2025)
- Total Expenditures: \$84,275.45 (2026); -\$12,694.84 (2025)
- Net Revenue: \$15,285.89 (2026); -\$9,952.22 (2025)

Total Assets

- \$328,301.18 (2026); \$293,726.80 (2025)

Secretary: Joy Waugh

- August meeting minutes have been approved and are now uploaded to the website and Dropbox.

Training Director: Lenore Marentette

- IFO on Saturday the 19th: 7 students signed up so far. 3 new members have yet to sign up despite repeated contact attempts. Need horses and dogs for animal handling demos (and for the AE).
- Inaugural FA/CPR class Oct 10: 4 students signed up so far (need at least 5 to get lower rate per student)

Public Relations: Michaela Eaves

- Social media stats: Facebook: 19,521
Instagram: 925
YouTube: 308

Advising Specialists:

Bill Dugaard:

- YTD Deployments: 21
- Last year YTD deployments: 16
- Deployments by Year metric (attachment)

Noah Bernays:

- Nothing to add

Good of the Order:

- N/A

Upcoming Events

- 9/2/26 BCHW Tahoma Chapter Presentation (Greta & Aaron)
- 9/30/26 Call Coordinator Training (Gretchen)
- 10/31/26 PNW SAR Conference, large animal rigging demonstration (Jeff, Michaela, TRT)

Past Events:

- 8/13/26 Kelsey Creek Day Camp (Carey, Dave, Jeff, Joy, Lynn)
- 8/8/26 Trailhead Outreach at Mt Si (Angela, Lynn, Joy, Dave)
- 8/2/26 Hiking with Dogs - Cobber's Pet Pantry (Joy, Tamie, Michaela, Jeff)
- 7/22/26 Hiking with Dogs - REI Issaquah (Lynn, Jeff, Michaela, Joy, Tamie)
- 6/14/26 Hounds Around Town, Enumclaw - (Greta, Joy, Jeff, Dave, Heather)
- 6/14/26 Trailhead Outreach at Mt Si with KCESAR - (Lynn)
- 6/11/26 Hiking with Dogs at REI Lynnwood - (Dave, Jeff, Michaela, Jaym)
- 5/28/26 Pierce County Conservation District co-presentation - Firewise Practices for Livestock Farms presentation (Greta) - via Zoom
- 5/23/26 Exotics at Redmond Town Center Car Show (Dave, Jeanette, Carey)
- 5/14/26 SARposium - Carnation
- 5/8/26 BCHW Buckhorn Chapter Presentation (Greta, Carey)
- 5/7/26 King County Summer Hazards Seminar - KC EOC (Greta, Jeanette)
- 5/2/26 Puyallup CERT Presentation (Michaela)
- 4/24/26 Vertical World Lynnwood (Caroline, Lynn, Jeff, Joy, Dave)
- 3/19 King County OEM Quarterly Briefing Meeting capabilities presentation (Michaela, Angela)
- 2/7/26 9am-3pm - Tacoma Equine Horse Health Expo info table and presentation. Lakewood
- 1/13/26 6pm - Enumclaw Plateau Community Association - Presentation, Q&A - Horse trails and safety on the trail, Muckleshoot Library, Auburn (Greta, Joy, Tamie)

Action #	Description	Assigned to	Last Update
26.02.04	Succession Plan for Credentials	Kimberly	Assigned 2/4/26
26.02.05	Succession Plan for Membership	Julie	Assigned 2/4/26
26.02.06	Succession Plan for Bill Daugaard	Bill D	Assigned 2/4/26
26.02.07	Succession Plan Reviews of Current Docs	All BOD with a current doc	Assigned 2/4/26