

Washington State Animal Response Team
February 4, 2026
1900-2100 via Zoom
BOD Meeting Minutes

Meeting was called to order at 1901

In attendance: Lynn Snow, Angela Sorkin, Lenore Marentette, Greta Cook, Niccole Peters, Jeff Dahl, Caroline Phelps, Noah Bernays, Jon Mercer, Michaela Eaves, Julie Shipman, Bill Daugaard, Leo Notenboom, Tony Charity, Joy Waugh, Carrie Lee Gagnon

Priority Discussion & Decision Items:

- KCSARA Capital Campaign Presentation by Carrie Lee Gagnon, KCSARA Executive Director
 - Carrie Lee Gagnon delivered a 30-minute presentation on KCSARA's proposed new facility, outlining potential locations, facility design concepts, anticipated financial contributions from participating organizations, and potential benefits to WASART. As the project is still in its preliminary phase, the Board will await additional information from KCSARA as it becomes available.
- First Aid/CPR classes
 - Lenore Marentette and Tony Charity presented several options for First Aid/CPR training. The Board approved offering classes through First Aid Professionals to WASART members at a cost of \$18 per participant, to be held in Bellevue, WA twice annually. WASART will cover the \$200 course fee, and members will be responsible for the individual fee. The first class is scheduled for April 11, 2026.
- Joy Waugh, candidate for Secretary position
 - Joy joined the Board for a Meet and Greet with the Board regarding the open Board position of Secretary. The Board voted unanimously to appoint Joy Waugh as Board secretary.
- Annual KCSARA Community Appreciation Gathering, Thursday 2/12 from 5-8pm at South Fork in North Bend.
 - Lynn Snow, Greta Cook, Angela Sorkin, Joy Waugh, and Jon Mercer will attend on behalf of WASART. Greta Cook will drive W1 Transit Van to display.

Additional Unfinished Business:

- AKC Trailer - AKC Reunite
 - Greta contacted AKC Reunite regarding the return of one of the AKC trailers, as previously approved by the Board. AKC Reunite will seek another organization to assume ownership of the trailer.
 - SHAC committee is very disappointed with the BOD decision to “get rid” of an AKC trailer noting that if we have a full scale shelter deployment or a wide area disaster, we could easily spend far more than the annual maintenance cost. And that it is “just a matter of time” before we are called to assist. It's too bad considering the organization was founded to respond to sheltering emergencies.

New Business:

- HUB International insurance renewal: From Daphne Baird, Account Manager - If you would like me to quote with other carriers this year, I would be more than happy to. However, it does require a letter of intent on your letterhead be sent to NPIP *before March 1st*. I had mentioned this process last year as well. I will be transparent – NPIP offers phenomenal prices on the Non-Profit management side of things, and most of my clients who I have moved to another carrier have moved because they did not have a strong need for those coverages and ended up dropping them. This includes D&O (Directors & Officers) and Wrongful Acts. Whether those coverages are important to WASART will make a significant difference in how likely I am to find another carrier with better prices and where agents are authorized to issue certificates.
 - Bill will draft a letter to Daphne requesting additional information on alternative insurance carriers and rates to determine whether more cost-effective coverage options are available.
- Succession Plan Updates
 - Lynn will email current succession plans to BOD members to be updated within 60 days. Bill, Gretchen (Credentials), and Julie (Membership) will each develop succession plans within 90 days.

Committee Reports:

Technical Rescue Committee - *Jeff Dahl*

- The TR Committee filled the two vacancies left by John Marra and Andrea Scinkovec. Ken Marentette and Joy Waugh have agreed to join the TRC and have already contributed to the discussions.
- All seats for the RFR training have been filled. Two candidates will need to become Operator-qualified prior to the training.
- The next order of business is to put together an order of arm bands to designate ICS roles during deployments.

Information and Communications Technology - *Leo Notenboom*

- Nothing significant to report.

Merchandise - *Niccole Peters*

- Sales \$445
- Expenses \$233.31
- TRT coupons redeemed \$53

Supply - *Greta Cook*

- KCSARA HQ is having some construction work done and W1 (Transit van) may need to be moved and access may be impacted. The work schedule will be shared with Transport drivers when it is available.

Membership - *Julie Shipman*

- 131 Members (including 3 new members)
- 19 Members removed from the list that have not renewed their membership

- Hrs/miles donated in 2025: 9,506 (hrs), \$400K (value of donated hrs), 44,500 miles
- Hrs/miles donated in 2024: 7,337 (hrs), \$309K (value of donated hrs), 36,800 miles

Credentials - *Gretchen McCallum*

- 69 members eligible to deploy

Volunteer Management - *Caroline Phelps*

- Two new mentor/mentee pairs matched in January. Planning to update program with more content relevant for non-TRT members.

Finance Committee - *Gretchen McCallum*

- Nothing to report.

UAS Committee - *Jon Mercer*

- Will be doing a training/open house/info session at Meadowbrook Farm in North Bend weather permitting on March 1st from 10am to Noon, but can go longer if needed. Have training dates for the year that are on the calendar.
- Working with Jeff about doing visual observer training during TRT training possibly at Valley Camp.

Sheltering Committee - *Vacant*

- Annual Inventory and Maintenance workparty Feb 21-22 at Enumclaw Expo Center
- Upcoming Tabletop exercises - one in preparation for the May EAS Emergency Animal Shelter training will be in March/April and one with partner Seattle Humane will be May/June.

Outreach Committee - *Vacant*

- Outreach Committee meeting scheduled for 2/17/26 at 7 pm
- We had a great response from the 2 emails to membership about the Outreach Committee with several members joining the committee.
- Events listed under Upcoming and Past Events

Fundraising - *Vacant*

- Nothing to report.

BOD Reports:

Lynn Snow, President:

- January answering service calls: 12

Angela Sorkin, Vice President:

- No update

Gretchen/Ritz, Treasurer:

- Unrestricted donations in January, 2026: \$39,592.60
- Unrestricted donations in January, 2025: \$4,596.72
- Total value of 3 CDs: \$138,059.27

Secretary, vacant

- January BOD meeting minutes approved and published on website

Lenore Marentette, Training Director:

- First W1 certification under Single Vehicle Training (SVT) complete: Lynn Snow (paperwork pending)
- Spring IFO at Grateful Pine Farm in Snohomish this year

Public Relations: *Michaela Eaves*

- Social media stats: Facebook: 18,419
Instagram: 848
YouTube: 303

Advising Specialists:

Bill Dugaard:

- 2026 YTD deployments: 3
- 2025 YTD deployments: 4
- 1/29/26 SARVAC meeting notes (attachment)
- Deployments by year metric

Noah Bernays:

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Good of the Order:

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Upcoming Events

- 2/7/26 9am-3pm - Tacoma Equine Horse Health Expo info table and presentation. Lakewood (Greta)

Past Events:

- 1/13/26 6pm - Enumclaw Plateau Community Association - Presentation, Q&A - Horse trails and safety on the trail presentation, Muckleshoot Library, Auburn (Greta, Joy, Tamie)

Action #	Description	Assigned to	Last Update
25.01.01	Research options for archiving or exporting GroupMe chats	Leo	Assigned 1/8/25
25.07.01	Update the water rescue guidelines	Noah	Assigned 7/2/25
26.02.04	Succession Plan for Credentials	Gretchen	Assigned 2/4/26
26.02.05	Succession Plan for Membership	Julie	Assigned 2/4/26
26.02.06	Succession Plan for Bill Daugaard	Bill D	Assigned 2/4/26
26.02.07	Succession Plan Reviews of Current Docs	All BOD with a current doc	Assigned 2/4/26