

Washington State Animal Response Team
BOD Agenda
October 8, 2025
1900-2100 (approximately)
via Zoom

In attendance: Lynn Snow, Angela Sorkin, Gretchen McCallum, Leo Notenboom, Bill Daugaard, Jeff Dahl, Greta Cook, Julie Shipman, Niccole Peters, Caroline Phelps, Lenore Marentette, Diane Johnson, Michaela Eaves, Jon Mercer, Shawndra Michell

This meeting was called to order at 1901

Priority Discussion & Decision Items:

- Meet and Greet with Niccole Peters - Merchandise Chair Candidate; Niccole introduced herself and her interest/qualifications for Merchandise Chair
 - Diane moved to approve Niccole as Merchandise Chair, the motion was seconded and approved.
- Meet and Greet with Jon Mercer - UAS Committee Chair Candidate; Jon provided his qualifications and interest in being UAS Committee Chair for a short period of time; provided updates on UAS
 - Greta and Bill moved to approve Jon as UAS Chair; this motion was seconded and approved
- Discussion and vote to form WASART UAS Committee
 - This needs to be a formal committee; Bylaws will need to be updated
 - Leo moved to formalize and create new UAS committee; this motion was seconded and approved.
- Noah Bernays - Advising Specialist, Water Rescue; not in attendance
 - Leo moved to approve Noah as Advising Specialist, Water Rescue; this motion was seconded and approved.
- Process for committee chair recruitment - announcement, selection, onboarding, continuing support
 - Greta raised the questions on how this process is documented and others notified
 - Lynn covered the process and responsibilities.
 - Leo and Greta suggested writing the process down and adding it to succession documents
- Contributors of the Quarter nominations from BOD
 - Entire response team for Rosie Deployment
 - Team (esp Ken Marentette and Gabe Benedetto) for W1 Buildout
- Do we need to talk about a Call Coordinator Crisis? Seemed we almost didn't have one the other day, and only then via the good graces of Gretchen. Recruiting? Make a plea? (LN)

- Much discussion on the need for trained CC's, current process, suggestions to recruit new CC's; Michaela suggested having 2 meetings per year to review/renew the process. Shadowing with Gretchen was discussed.

Additional Unfinished Business:

- Status of vests
 - Diane confirmed that the printing company replied and they need a sample to go by and create; they would then be able to produce one-offs.
 - Discussion on whether they should be 'Technical Rescue' and also 'Emergency Sheltering'.
- BOD's opinion about non-WASART members acting as DO's. Last month it was left as an idea for consideration
 - The idea of Auxiliary members to act as DOs; No membership fee, they must agree to answer phone calls
 - Bill mentioned that DOs have the authority to deploy and act on behalf of WASART; Jeff mentioned that 90% of calls do not end in a deployment
 - Angela will reach out to KC ESAR trained communications officers for interest

New Business:

- A-021 EW Daily Activity Report - Digital Sign in Roster - Ken Marentette has developed this Excel spreadsheet that is easy to fill out and save as our standard form as a PDF to add to AARs or print out as needed. This form has been added to the Supply tablet for use at training, work parties and deployments.
 - <https://www.dropbox.com/scl/fi/vswakrumo1rhdaxonx87h/A-021-EW-Daily-Activity-Report-Digital-Sign-In-Roster-3c.xlsx?rlkey=1msp3f7gcg0gwbh4d5y6whdl3&st=o4rxmv4r&dl=0>
- King County Regional Weather Seminar, November 20th, from 9am to 1 pm, KCOEM Renton
 - Gretchen/Greta may attend
- Strategies to promote WASART's mission and services to equine veterinarians and rescue organizations.
 - Several ideas were brought up – creating packets of information and hand delivering them off a Google spreadsheet for those near members
 - Greta suggested including the general membership to give the packets to their personal vets.
 - Lynn will create the spreadsheet

Committee Reports:

Technical Rescue Committee - *Jeff Dahl*

- Our 4-person “training planning cadre” met and worked out an organization system that should help us to go forth with a clearer understanding of how we’ll decide who will do which trainings, so that it works out fair for everyone

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Information and Communications Technology - *Leo Notenboom*

- Radios and replacement charging stations built & deployed. T-1, W-1, and W-2 now all have four VHF radios each.
- There’s a “big deal” brewing for folks who use Gmail to access @wasart.org email addresses. They’ve been notified.

Merchandise - *Diane Johnson*

- October Expenses: \$751.60
- October Sales: 544.00
- September Expenses: \$0
- September Sales: \$0

Supply - *Greta Cook*

- W1 (Ford Transit) awning and front hitch ordered and arriving later this month.
 - W1 has been moved to KCSARA HQ in Snoqualmie and has been approved to stay through the end of October. KCSARA BOD will review our request for an “unended” stay on Oct 13th.
 - W1 qualified drivers have been provided personal gate access codes
- WASART Equipment Access Guide is being updated with the KCSARA HQ details and Dropbox link will be shared with those needing to know.

Outreach Committee - *(on hold)*

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Membership - *Julie Shipman*

- 143 Members (including 1 new member)

Credentials - *Gretchen McCallum*

- 70 members qualified to deploy

Volunteer Management - *Caroline Phelps*

- Contributor of the Quarter Nominations

- Met this month with Noah, Kristie, and Lynn to discuss the hand-off of the mentorship program. Caroline will be the Mentor Program Lead after the current round of Mentor Program ends.

Finance Committee - *Gretchen McCallum*

- Semi annual meeting scheduled for October 12, 2025

Fundraising - *Vacant*

- No report.

Sheltering Committee - *Vacant*

- We reached out to Chelan County offering WASART assistance with their wildfire emergency shelter for livestock at the Chelan County Fairgrounds. At this time they do not need assistance.
 - Jeanette has been in contact with Animal Care & Control Sgt Chelsea Chanley who works for an LLC under Wenatchee Humane Society. She is interested in shelter training for her officers. They have a sheltering trailer with kennels and medical supplies for approximately 80 small animals.
- Annual Exercise (Oct 24-25) planning is ongoing with the intent to have the shelter stations all fully staged so that the trainees will spend the majority of time on intake and caring for the animals before demobing the shelter. Lunch will again be provided.
 - There will be a Zoom pre-training review of the shelter intake process on 10/22 at 1900 at the beginning of the monthly SHAC meeting. This will be the same zoom link as the monthly meetings. Link will be shared and all are encouraged to attend the review and stay for the rest of the meeting if they like.
- Revisions to OP1 Sheltering procedure are ongoing
- Meeting with RASKC and King County Emergency Mgmt later this month on sheltering plans

BOD Reports:

Lynn Snow, President:

- Answering service calls: 9

Angela Sorkin, Vice President:

- GMM was held on Sept. 17th.
 - 31 attendees

- Please provide feedback about what worked, and recommendations for next GMM

Treasurer: *Gretchen/Ritz*

- Unrestricted donations for September: \$683.00 (2025); \$3,600 (2024)
- Unrestricted donations Jan-Sept: \$46,081.51 (2025); \$54,689.89 (2024)
- Total for Liabilities and Equity: \$292,041.25 (2025); \$300,694.43 (2024)

Shawndra Michell, Secretary

- Nothing to report

Lenore Marentette, Training Director:

- Annual Exercise 25 Oct – we need people and animals!

Public Relations: *Michaela Eaves*

- Social media stats: Facebook: 16,658
Instagram: 823
YouTube: 296

Advising Specialists:

Bill Dugaard:

- YTD Deployment metrics (attachment)
- 2025 deployments, YTD: 19
- 2024 deployments, YTD: 13
- SARVAC meeting summary (attachment)

Good of the Order:

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Upcoming Events

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Past Events:

- 9/6/25: Trail Magic, Stampede Pass
- 6/21/25: REI Hiking with Dogs, (Jeff, Michaela, Lynn, Lenore)
- 6/13/25: Presentation at Pierce County EM's annual retreat (Michaela, Lenore)

- 5/14/25: Presentation at Grays Harbor OEM Emergency Prep Fair (Michaela)
- 2/22/25: NW Region US Pony Club Horse Management Seminar, Miracle Ranch, Port Orchard (Joy Waugh organizer)
- 1/11/25: Tacoma Horse Expo

Meeting was adjourned at 2049