

**Washington State Animal Response Team**  
**August 6<sup>th</sup>, 2025**  
**19:00 – 21:00**  
**Via Zoom**  
**BOD Minutes**

**In attendance:** Lynn Snow, Angela Sorkin, Gretchen McCallum, Leo Notenboom, Bill Daugaard, Jeff Dahl, Greta Cook, Noah Bernays

This meeting was called to order at 19:01.

**Priority Discussion and Decision Items:**

None.

**Additional Unfinished Business:**

- UAS (drone) team management & needs
  - Drone storage location – previously, BOD had assigned the drone to Andrea, but Jon currently has it since the assignment was not relayed.
  - Drone moving to W1 because it's in a central location, easy to access even if W1 is not deploying.
  - The drone team should be a formal committee. Chair doesn't need to be an operator...just oversight to ensure every box is ticked, getting people involved and qualified, gear is in good condition, etc. **If you're interested in filling this position, contact Lynn at [lynn@wasart.org](mailto:lynn@wasart.org).**
  - Jon Mercer has some necessary changes to make to Op 10.
  - WASART has money from an 'unrestricted' donation raised during GiveBig 2024 to purchase a second drone and store one in the north and one in the south.
  - See action item 25.08.01 re: reaching out to KCSARA for joint training and deployment opportunities.
  - WASART has an annual subscription to "AirData", an app that tracks drone flights.

**New business:**

- Sponsorship donation
  - The Animal Sanctuary was founded by longtime WASART member, Dr. Heather, who has helped and continues to help WASART in numerous ways over the years.
  - Motion moved, seconded, and passed to approve the Board to donate \$1,000 to Steven's Animal Sanctuary's Annual Fundraiser 9/13/2025 as a sponsor.
- Radios for W1
  - Recent Snow Lake deployment--deployed with W1, in which there were only 2 handhelds (originally from the I90 gear cache). The 2 handhelds from water rescue need to be put back into W1, for a total of 4.
  - 3 ICOM F1000S in W2.
  - There should be 4 in each of W1, W2, and W3.
- Supplemental BOD meeting on 8/17 for Outreach review and committee management discussion. All committee chairs and BOD officers are encouraged to attend.
- Elections ad hoc committee for September elections
  - Open positions are Secretary and President.
- KCSARA SAR funding proposal
  - Proposal put forward by KCSARA for SAR funding support that if successful would have significant financial benefits to WASART (see SARVAC-related email to BOD).

**Treasurer – Gretchen McCallum**

Total donations deposited in July: \$4,163 (\$3,652 in 2024)

## YTD as of August 2025

Gross Profit: \$63,680.40

Expenses: \$60,896.08

<u>Net Income</u>	<u>Total Liabilities and Equity</u>
2025: \$6,318.99	2025: \$309,943.97
2024: \$-1,918.97	2024: \$303,457.32

## **Committee Reports**

### **Merchandise** – *Diane Johnson—not present*

July Sales: \$179.35

July Expenses: \$81.74

- I will be out of state during the 8/16 IFO training, so Zee Berns will be handling the Merchandise set up and sales.
- If you're interested in becoming the new Merchandise Chair, reach out to Diane at [diane34909@gmail.com](mailto:diane34909@gmail.com).

### **Fundraising** – *Vacant*

No report.

### **Information & Communications Technology** – *Leo Notenboom*

No report.

### **Supply** – *Greta Cook*

- Alcohol from a previous fundraising event was redistributed at the Annual Picnic freeing up storage unit space.
  - Planning to purge and reorganize again to see if we can get down to a slightly smaller unit to save some money.
- Old vehicle items (Ram bumper, Ram original winch cable, Ford tailgate) sold by Niccole Peters brought in \$650.
- Vehicles
  - AED's are now installed in both TRT vehicles.
  - Dropbox Vehicles folder is currently in the "Supply" folder. Greta may move it to the main WASART folders, but there is a lot of historical content that does not need to be front and center. Operating guides are in several places so looking to streamline and group for easier access and usability.
  - W1 needs to go in for a recall service.
  - W1 buildout - insulation & shelving on driver side installed, discussions about AC unit and passenger side awning underway.
    - Current storage location in Sammamish at Marentette residence.
    - KCSARA HQ location to be decided by their BOD 8/6, would probably be a temporary location due to parking lot space limitations.
  - W2 turbo replaced after continuing issues.
  - W3 60K service plus replacement of water pump & radiator due to leaks (still at the shop and will be picked up tomorrow).
- Joey
  - Shoulder puncture is proving difficult to keep repaired. Cart getting new padding to hopefully protect him better. It's the tipping cart over to load/unload that tends to cause

pressure/damage. Best to raise and lower from the tripod, tractor, or other high lift point, but that is often not available.

**Outreach (on hold) – Vacant**

No report.

**Membership – Julie Shipman – not present**

Membership stats: 138 members (4 new members)

**Credentials – Gretchen McCallum**

- Credential stats: 68 members qualified to deploy
- Kimberly Taylor has begun training to eventually take over Credentials

**Volunteer Management – Jeanette Whitmire – not present**

No report.

[Update: Jeanette resigned as Volunteer Management Chair via email to the Board on 8/14/25.]

**Sheltering – Vacant**

- OP1 - WASART sheltering policy is being updated to streamline procedures and will include cooling and warming shelter operations.
- Discussions are ongoing with RASKC (Tim Anderson) and KC OEM (Nathan Emery) to update their sheltering plans. Both are very receptive and appreciative of WASART involvement and experience.

**Finance – Gretchen McCallum**

No report.

**Technical Rescue – Jeff Dahl**

- Newest revision proposal for OP6 has been sent to the TRC for a vote. Updates were extensive – added and re-written sections, revision of qualification tests, and inclusion of the new ICS structure and Team Leadership Guidelines in the Appendices. Thank you, Ken Marentette, for help reformatting.
- Field Team Leadership weekend 8/23-24. This is a great opportunity for team building and team bonding, and people outside of the TRT core are encouraged to join. Unfortunately, the response has been poor outside of the current FTL and FTLT group. Please promote and encourage attendance in your dealings with members during committee meetings and outside discussions!
- TRC meeting minutes need to be uploaded to the TRC Committee folder in DB. For now, only this year's minutes will be uploaded, but if the BOD or keeper of the folders (Jeanette, Leo) thinks that past minutes should also be uploaded, 5+ years' of notes can be made available.

**Upcoming Trainings:**

- August 10: Light Systems training at Little Si
- August 16: Heavy systems training during IFO in Buckley
- August 23-24: Field Team Leader Training (all are welcome!)

See end of meeting minutes and TR Committee minutes for additional TRT-related events.

**Board Member Reports**

**President – Lynn Snow**

## Answering Service Activity

July = 15

### **Vice President – Angela Sorkin**

- Next General Membership Meeting: September 17th, 7pm-8:30
  - Review of past six months, highlight of key changes, and outline future goals.
    - Each committee chair should give a brief overview of their committee's activities and events over the past six months.
    - This is also a great chance to recruit new members for your committees—feel free to pitch how others can get involved!
  - Please start thinking about how to present your committee's information visually.
    - Photos, illustrations, and graphs are encouraged. Let me know if you need help.
  - I suggest we use the time typically reserved for presentations at the start to highlight at least two deployments and discuss collaborations with sister organizations
    - This will help us stay focused on our organization's accomplishments and use our time efficiently.
  - Send Angela suggestions for which missions to highlight and which sister organizations we've worked with in the last six months.
- The 2024 Annual Report is in progress
  - Share your ideas for key deployments and trainings to feature, as well as any relevant data for your committee to include.

### **Secretary – Noah Bernays**

- July BOD minutes have been distributed for BOD edits before approval [update: July minutes have been approved and published on the website].
- **If you are interested in taking on the secretary role, email [secretary@wasart.org](mailto:secretary@wasart.org).**

### **Training Director – Lenore Marentette – not present**

- Open House on 8/9 (Leo, Michaela, Joy)
- Intro to Field Operations 8/16: 9 signed up so far

### **Past President – Bill Dugaard**

#### YTD number of deployments

2025: 15

2024: 11

### **Public Relations – Michaela Eaves**

Facebook: 16,322

YouTube: 294

Instagram: 805

OHSTAR reached out to WASART in the recent Donny cliff rescue to request assistance.

### **Advising Specialists:**

No advising specialists.

### **Good of the Order**

Moved to adjourn at 19:51.

### **Recent Past Events:**

1/11/25: Tacoma Horse Expo

2/22/25: NW Region US Pony Club Horse Management Seminar, Miracle Ranch, Port Orchard (Joy Waugh organizing)

5/14/25: Presentation at Grays Harbor OEM Emergency Prep Fair (Michaela)

6/13/25: Presentation at Pierce County DEM Annual Retreat, Frontier Park, Graham, WA (Michaela, Rory, Lenore)

REI Hiking with Dogs, 6/21/25, (Jeff, Michaela, Lynn, Lenore)

### Upcoming Events:

9/6/25: Trail Magic for PCT thru-hikers. Lenore has sent an email out to membership with details

Action #	Description	Assigned to	Last update
21.11.06	Write up a succession planning document for the Fundraising Committee	Michaela & Gretchen	In work 11/2/22
21.11.07	Write up a succession planning document for the Supply Committee	Greta	In work 11/2/22
24.12.01	Update the succession planning document for the Training Director role	Lenore	Assigned 12/4/24
25.01.01	Research options for archiving or exporting GroupMe chats	Leo	Assigned 1/8/25
25.05.01	Program and test W1's built-in radios at Transport training	Leo	Assigned 5/7/25
25.05.02	Explore North Bend storage options for W1	Lynn & Greta	Assigned 5/7/25
25.06.01	Determine if WASART needs to continue signing HHA's for each training on private property	Lenore	Assigned 6/4/25
25.07.01	Update the water rescue guidelines	Noah	Assigned 7/2/25
25.08.01	Reach out to KCSARA Drone Team to ask about training together and deployment procedures [update: completed]	Noah	Assigned 8/6/25
25.08.02	Reach out to Zee Burns, then general membership, about Merchandise Chair position	Lynn	Assigned 8/6/25
25.08.03	Reach out to Dave Peters about the Drone Chair position	Lynn	Assigned 8/6/25
25.08.04	Determine if the money referenced in the Drone section above was raised specifically for drone-related purchases or for more general use.	Gretchen	Assigned 8/6/25
25.08.05	Dispose of older handheld radios (keep only the F1000S's). Order and program new radios such that there are 4 in each of W1, W2, and W3.	Leo	Assigned 8/6/25
25.08.06	Reach out to general membership to start an ad hoc elections committee	Lynn	Assigned 8/6/25