

Washington State Animal Response Team
July 2nd, 2025
19:00 – 21:00
Via Zoom
BOD Minutes

In attendance: Lynn Snow, Angela Sorkin, Gretchen McCallum, Leo Notenboom, Lenore Marentette, Bill Daugaard, Jeff Dahl, Greta Cook, Noah Bernays, Jeanette Whitmire, Diane Johnson

This meeting was called to order at 19:01.

Priority Discussion and Decision Items:

- BOD meeting time and format
 - Due to time constraints and 16 board positions (original format was established when there were just 5 board members), the following options were discussed:
 - (Winning option) Adjust format so that the bulk of the meeting is devoted to priority discussion/decision items, and detailed committee reports/status reports are put in the agenda without needing to read them out loud during the meeting unless it specially pertains to the BOD (with a “Committee updates” section at the bottom of the agenda). Extended discussions should generally be tabled, dealt with in an ad hoc committee, then brought back to the Board.
 - 2x monthly meetings
 - Longer meetings
 - Without status updates, the Board might fall out of touch with committees’ work.
 - Routine committee updates could be done every other month (half the committees one month, half the next).
- Admin Policy 2 review
 - A motion was moved, seconded, and passed to approve Policy 2 Revision Q as amended in this meeting.
- Drone Policy location
 - In May 2024, the Board approved the Drone Policy as an appendix in TRC’s Op 6. However, as a 40-page document, it makes more sense as a standalone Operating Procedure 10 to be utilized across WASART instead of TRC (and will be available to the public on the website).
 - Motion moved, seconded, and passed to approve the Drone Policy as Op. 10 as presented.
- Working around water / revised water rescue guidelines
 - After the Seamus deployment, it was apparent that WASART needs to revise its water rescue guidelines considering the Technical Water Rescue Team has been dissolved (given that we will continue to be called out for water-adjacent deployments).
 - See action item 25.07.01 at end of minutes.

Additional Unfinished Business:

- Ad hoc committee for donation management training
 - Gretchen discussed the possibility of establishing a donation management program with longtime WASART member and Yakima County planner, Mike Mullen. This program would handle physical donations for animal needs during a disaster.
 - The Board decided not to go forward with this program (partly because of resources being stretched thin).
 - Donation management will be addressed in the upcoming revision to the Sheltering Procedure (Op. 1).
- W1 buildout and storage update
 - First work party last Sunday (good progress made, but much more work to do).
 - Second work party scheduled July 15.

- Thank you David Peters, Ken Marentette, Eric Shin, Joy Waugh, Gabe Benedetto, Jeff Dahl, and Greta Cook for your hard work on the buildout!
- There is plenty of work to do – email Greta (greta@wasart.org) if you're interested.
- WASART is waiting for KCSARA's Board to approve the storage of W1 at KCSARA HQ (i90/Hwy 18 interchange).
- Decision about vests
 - Details still needed to be sorted out: how many will WASART stock? Can members order them through the WASART store instead of a reimbursement process? Is there a way to save the logo / formatting with the vest vendor?
 - The golden vests will say "Technical Rescue / Emergency Sheltering" instead of just "Technical Rescue."
 - WASART will also purchase green vests with ICS names.
- Owner resource handouts
 - The current handout has 2 QR codes, 1 directed to a donation page, and 1 directed to a resources page.
 - The resources page is being updated with after care, grief counseling, vet info, etc.
 - Labels will be added to the QR codes to better explain what resources are available.

New business:

Outreach review update

- After the sudden resignation of the previous Outreach Committee Chair, interviews with those involved were conducted by Angela Sorkin and Gretchen McCallum. A brief report with a list of recommendations was written based on information from these interviews. An ad-hoc committee is requested to discuss a framework of best practices of operation for all WASART committees before presenting the full report to the Board.

Treasurer – Gretchen McCallum

Total donations deposited in June: \$10,839; (\$11,158 in 2024)

- \$10,000 of the June donations came from Dawn Jasper

Gretchen, Lynn, and Bill authorized Ritz to transfer \$20k from the savings account into the checking account on June 24, 2025, because at the time, the minimum required balance in the checking account was not met.

YTD as of July 2025

Gross Profit: \$58,409.20

Expenses: \$47,960.78

<u>Net Income</u>	<u>Total Liabilities and Equity</u>
2025: \$13,407.89	2025: \$319,191.51
2024: \$196.49	2024: \$305,174.20

Committee Reports

Merchandise – Diane Johnson—not present

June Sales: \$120.65

June Expenses: \$22.20

If you're interested in becoming the new Merchandise Chair, reach out to Diane at diane34909@gmail.com.

Fundraising – Vacant

Information & Communications Technology – Leo Notenboom

No report.

Supply – Greta Cook

- Dave Peters is taking over monthly maintenance responsibilities for all WASART vehicles
- WASART3/Trailer1 inventory work party was July 8

Outreach (on hold) – Vacant

No report.

Membership – Julie Shipman – not present

Membership stats: 133 members (1 new member)

Credentials – Gretchen McCallum

- Credential stats: 71 members qualified to deploy
- **If you are interested in becoming the Credentials chair**, reach out to Lynn at president@wasart.org.

Volunteer Management – Jeanette Whitmire

- Annual picnic
 - Lynn requested someone take over as the lead for this year's picnic
 - Brainstormed ideas for increasing turnout (only 8 responses so far)
- Contributor of the Quarter nominations (2nd quarter)
 - Send writeups of nominations to Jeanette before the picnic
 - Current nominees (full writeups will be sent out to all membership): Dave Peters, Nicole Peters, Staci Atkins, Tamie Waugh, W1 buildout team (see Additional Unfinished Business above for list)

Sheltering – Vacant

- OP1 Sheltering Procedures ad-hoc committee has been formed and is making progress
- Met with Tim Anderson, RASKC's new manager, to review King County shelter responses

Finance – Gretchen McCallum

No report.

Technical Rescue – Jeff Dahl

Upcoming Trainings:

- July 6: Light Systems training at Little Si
- July 12: Light Systems training in at Sammamish State Park before the WASART picnic
- July 19: Heavy Systems training in Sammamish
- July 26: Heavy Systems training
- August 10: Light Systems training at Little Si
- August 16: Heavy systems training during IFO in Buckley
- August 23-24: Field Team Leader Training (all are welcome!)

See end of meeting minutes and TR Committee minutes for additional TRT-related events.

Technical Water Rescue (dissolved) – Vacant

No report.

Board Member Reports

President – Lynn Snow

Answering Service Activity

June = 6

Vice President – Angela Sorkin

- VP will conduct quarterly check-ins with each Committee Chair
- The VP will be a liaison, not a problem-solver, for this role (and will bring broader issues to the Board)

Secretary – Noah Bernays

June minutes have been published after being approved via email by a majority BOD vote.

If you are interested in taking on the secretary role, email secretary@wasart.org.

Training Director – Lenore Marentette

- Transport All Vehicles training on July 22
- Transport: 1 member fully recertified; 1 trailering endorsement & 4 conditionals; 5 conditional W2 endorsements; 6 W1 endorsements
- Open House: August 9
- Intro to Field Operations: August 16
- **We could use more instructors and staff for the August 16 IFO training.**

Past President – Bill Daugaard

YTD number of deployments

2025: 10

2024: 9

Public Relations – Michaela Eaves – not present

Facebook: 16,058

YouTube: 294

Instagram: 786

Advising Specialists:

No advising specialists.

Good of the Order

Moved to adjourn at 20:48.

Recent Past Events:

1/11/25: Tacoma Horse Expo

2/22/25: NW Region US Pony Club Horse Management Seminar, Miracle Ranch, Port Orchard (Joy Waugh organizing)

5/14/25: Presentation at Grays Harbor OEM Emergency Prep Fair (Michaela)

6/13/25: Presentation at Pierce County DEM Annual Retreat, Frontier Park, Graham, WA (Michaela, Rory, Lenore)

REI Hiking with Dogs, 6/21/25, (Jeff, Michaela, Lynn, Lenore)

Upcoming Events:

Action #	Description	Assigned to	Last update
21.11.06	Write up a succession planning document for the Fundraising Committee	Michaela & Gretchen	In work 11/2/22
21.11.07	Write up a succession planning document for the Supply Committee	Greta	In work 11/2/22
24.12.01	Update the succession planning document for the Training Director role	Lenore	Assigned 12/4/24
25.01.01	Research options for archiving or exporting GroupMe chats	Leo	Assigned 1/8/25
25.05.01	Program and test W1's built-in radios at Transport training	Leo	Assigned 5/7/25
25.05.02	Explore North Bend storage options for W1	Lynn & Greta	Assigned 5/7/25
25.06.01	Determine if WASART needs to continue signing HHA's for each training on private property	Lenore	Assigned 6/4/25
25.07.01	Update the water rescue guidelines	Noah	Assigned 7/2/25