

Washington State Animal Response Team
December 4th, 2024
19:00 – 21:00
Via Zoom
BOD Minutes

In attendance: Lynn Snow, Noah Bernays, Jeff Dahl, Bill Daugaard, Jenifer Clark, Diane Johnson, Angela Sorkin, Leo Notenboom, Lenore Marentette, Jeanette Whitmire, Greta Cook, Rory Kelleher

This meeting was called to order at 19:01.

Priority Discussion and Decision Items:

None.

Additional Unfinished Business:

- Review of 2023 Annual Report draft
 - Motion moved, seconded, and passed to accept the draft with the caveat that the small edits suggested during the meeting be incorporated.

New business:

- GearLog updates
 - Jeanette Whitmire has started entering inventory for Outreach supplies.
 - Important to keep track of Outreach inventory—currently, inventory is in many different locations, and orders for consumable items like logoed stickers need to be placed.
 - Jeanette is helping Kristie Olarti log gear in W2.
 - Jeanette will host a GearLog training in January.
- Action items updated at bottom of minutes.

Treasurer – Gretchen McCallum – not present

- Total donations deposited in November: \$2,817.00
- A donor wants to donate stock of unknown value to WASART.
- Motion moved, seconded, and passed to authorize Gretchen to open a brokerage account with Sound Credit Union to accept and redeem the stock donation.

YTD as of December 2024

Gross Profit: \$73,668.24

Expenses: \$80,335.18

<u>Net Income</u>	<u>Total Liabilities and Equity</u>
2024: \$ -6,666.94	2024: \$311,021.90
2023: \$6,395.50	2023: \$311,595.56

Committee Reports

Merchandise – Diane Johnson

November Sales: \$0

November Expenses: \$0

- Found a 3-in-1 Columbia jacket (with pit zips and down liner), but it only comes in men's sizes (retails for \$230, Pro Deal will likely allow us to purchase for \$50).

- Working with the printing company to determine if they can attach the WASART logo.
- There may be objections to the down liner due to lack of warmth while wet, as well as ethical issues.
- Concerns were raised about the fact that the jacket only comes in men's sizes.

Fundraising – Vacant

- GivingTuesday donations
 - This year (as of 12/4/24): \$5,154 from 38 donors, 3 of whom are first-time donors
 - Last year: \$4,536 from 36 donors

Information & Communications Technology – Leo Notenboom

- 2 tablets for Supply arrived. Accessories ETA this week, plus setup time.
- Issues with MailChimp, if we plan to revive the public newsletter
 - Cost kicked in (\$45/mo)- not worth it, given our limited use it (alternative services all in the same ballpark)
 - Stale list—WASART has not sent anything in a long time
 - Getting a flood of illegitimate signups (30-40 a day)
 - Self-hosted alternative (<https://sendy.co/>)- optimized for AWS but works locally
 - Migrating existing subscribers will be a process
 - Recommend we disable signups until we have a plan
- November website traffic presented in agenda
- Server move planned, likely around Christmas
 - Current host (InMotion) lost trust with support issue
 - New host (Contabo) significantly less expensive
 - Server management software will change (cPanel-> Webmin)
 - Potential delays in WASART.org emails during change-over

Supply – Greta Cook

- Trailer1 will be out of commission at the beginning of the week of 12/8/24 during rear ramp door replacement.
- The 2 tablets (see Information & Communications Technology) will be stored at Greta's residence and Jeff Dahl's residence.

Outreach – Jenifer Clark

- Battle of the Badges, 12/14/24: Renton, WA. Estimates based on past years: 12-1300 visitors. 31 agencies will attend, TRT will demo. Reach out to Jenifer if interested in joining.
- Logoed green pop-up tent arrived- request to everyone we increase advance event planning details and find hand-off opportunities to reduce last minute logistics/driving.
- Horse Expo, 1/11/25: Tacoma, WA

See end of minutes for all recent past and upcoming events.

Membership – Julie Shipman/Gretchen McCallum

Membership Statistics

Membership: 141

Base/Ops Support deployment eligible: 73

Volunteer Management – *Jeanette Whitmire*

- Looking for opportunities to get rid of WASART's wine inventory in a legal manner (perhaps an incentive for work parties)—**contact Jeanette with ideas**
- Alcohol permit link: <https://lcb.wa.gov/licensing/banquet-permits>

Mentor Program Update

- 7 Mentors and 19 Mentees
- Mentees have received 7 emails (introduction, deployment process x2, TRT training, safety hazards, volunteer opportunities, and responder resiliency)
- Next email going out to both Mentors and Mentees will be a program feedback form, concluding the first 6-month run of the WASART Mentor Program

Sheltering – *Vacant*

Annual EAS training in October was a good opportunity to see where improvements and policy changes need to be made.

Finance – *Gretchen McCallum* – *not present*

No report.

Technical Rescue – *Jeff Dahl*

- New Technical Rescue Field Team Leader Guidelines are complete (attached to agenda)
 - Biggest change since Field Training weekend (8/23-25/24): Light Systems Field Team Leads have been separated from Heavy Systems Field Team Leads
- Ravensdale property will no longer be available to us for Heavy Systems trainings (date uncertain)
 - **Contact Jeff with ideas of new training sites (I-90/405 interchange area, various terrain features—hills, trees, ravines)**
 - Jeff will reach out to SAFE, and Greta Cook will reach out to the Tahoma chapter of the Backcountry Horsemen of Washington
- To avoid exhausting responders and potentially creating attendance issues, only 1 TRT training will be offered during months when B&O or EAS are held

Upcoming Trainings:

- 12/1/24: Heavy Systems Training
- 12/15/24: Heavy Systems Training
- 12/21/24: Light Systems Training (scene size-up practice)

See end of meeting minutes and TR Committee minutes for additional TRT-related events.

Technical Water Rescue (on hold) – *Rory Kelleher*

Heater for TWRT van will be delivered next week.

Board Member Reports

President – *Lynn Snow*

Answering Service Activity

November = 6

- Ad hoc Bylaws Committee update
 - 7 meetings to date, continuing thorough review of bylaws.
 - Planning to present a draft of edits at the January or February BOD meeting.
- Ad hoc ICS Committee update
 - 2 meetings to date, continuing to restructure WASART's ICS structure.
 - Currently defining the roles and responsibilities within the ICS structure.
 - Planning to present more info at the January BOD meeting.

Vice President – *Angela Sorkin*

- Next month, Angela will start planning the upcoming General Meeting in March.
- If you have experience deploying to other parts of the country through the ASPCA, contact Angela.
- Perhaps an ASPCA member could also present at the General Meeting – Penny Drost is WASART's contact with the ASPCA.

Secretary – *Noah Bernays*

November minutes have been published after being approved via email by a majority BOD vote.

Training Director – *Lenore Marentette*

All 2025 training dates (excluding TRT/TWRT trainings) are ready to be sent to Bill Daugaard to forward to the County.

Past President – *Bill Daugaard*

YTD number of deployments

2024: 17

2023: 15

- Once Bill receives Lenore Marentette's training requests, he will submit them to the County.
- When TWRT resumes operations, a new request for training dates will be submitted.
- Policy 4, Revision F, has been published on the website.

Public Relations – *Michaela Eaves*

No report.

FB likes: 15,930

Instagram: 765

YouTube Subscribers: 285

Advising Specialists

Julie Shipman – *not present*

No report.

Good of the Order

None.

Moved to adjourn at 20:13.

Recent Past Events:

1/13/24: Tacoma Equine Hospital Horse Health Expo, Lakewood (attendees: Jeanette Whitmire, Kimberly Taylor, Kristie Olarti, Joy Waugh, Greta Cook, Michaela Eaves)

2/24/24: NW Region US Pony Club Horse Management Seminar at Miracle Ranch (attendees: Greta Cook, Joy Waugh, Kristie Olarti)

3/6/24: Tahoma Chapter Back Country Horseman of Washington, Maple Valley (attendees: Greta Cook)

3/11/24: Kitsap Lady Trail Riders (attendees: Greta Cook, Jennifer Lyne)

3/22/24: ACO Academy presentation in Burien (attendees: Noah Bernays, Gabe Benedetto, Shawndra Michell)

3/23/24: Social Impact Fundraising at Insight Climbing (attendees: Sara Price, Jenifer Clark, Gabe Benedetto, Kristie Olarti, Joy Waugh)

4/21/24: Supplemental TR Training - dog handling, first aid, exam, rigging (attendees: Outreach and TRT—see AAR)

5/1/24: Community resource fair in Enumclaw (attendees: Kimberly Taylor)

5/11/24: Equine First Aid Seminar in Port Orchard with the Kitsap Saddle Club (attendees: Diane Johnson, Greta Cook, Jeanette Whitmire)

5/16/24: King County Regional Summer Hazards Seminar at KCOEM (attendees: Greta Cook, Jeanette Whitmire)

5/25/24: TR training dog mock packout and Outreach event (attendees: see AAR)

5/29-30/24: AWR-328: All-Hazards Preparedness in Animals in Disasters

- FEMA-funded 8-hour course providing tools to protect, respond to, and recover from the consequences of disasters and catastrophic disease exposure involving animals in rural communities.
- Attendees: Jeanette Whitmire, Bill Vogel, Betsey Mullen, Jeff Dahl, Andrea Scinkovec, Joie Mette, Kristie Olarti, Kristi Boucher

6/8/24: REI Presentation - Hiking with Dogs (Michaela Eaves and Jeff Dahl)

6/10/24: Bark at the Park (Jenifer Clark, Kristie Olarti, Jeanette Whitmire)

6/12/24: Conference call with Northwest Trek re: Emergency Resource Guide (Bill)

6/16/24: W2-specific Transport Training (attendees—see AAR)

6/18/24: W2-specific Transport Training (attendees—see AAR)

6/20-23/24: NW Overland Rally (attendees: Outreach and TRT—see AAR)

6/23/24: Full-day Transport Training (attendees—see AAR)

7/10/24: Purple Sage Riders Zoom presentation (Michaela and Julie Shipman)

7/20/24: TRT training at Lake Sammamish State Park prior to the picnic

7/20/24: Picnic at Lake Sammamish State Park

7/28/24: Bill Gillespie (SARVAC President) Celebration of Life Event, Lacy Community Center, Olympia

8/10/24: WASART Open House

8/11/24: Hiking with Dogs at REI Issaquah

8/24-25/24: Overnight WASART Field Training in Cle Elum

8/31/24: Ken Hasbargen's Celebration of Life in Kent (attendees: Bill Vogel, Gretchen McCallum, Greta & Aaron Cook, Jeanette Whitmire, Meg Schwecke)

9/7/24: SAFE Presentation & Demo (TRT & Outreach)

9/28/24: Base and Operations Training

11/9/24: Presentation to an emergency medical group at Pierce County EOC (Michaela Eaves, Rory Kelleher, and Lenore Marentette)

Upcoming Events:

12/14/24: Battle of the Badges in Renton (Outreach)

1/11/25: Tacoma Horse Expo

Action #	Description	Assigned to	Last update
21.11.06	Write up a succession planning document for the Fundraising Committee	Michaela & Gretchen	In work 11/2/22
21.11.07	Write up a succession planning document for the Supply Committee	Greta	In work 11/2/22
24.12.01	Update the succession planning document for the Training Director role	Lenore	Assigned 12/4/24