

Washington State Animal Response Team
October 2nd, 2024
19:00 – 21:00
Via Zoom
BOD Minutes

In attendance: Lynn Snow, Lenore Marentette, Jeanette Whitmire, Julie Shipman, Jeff Dahl, Jenifer Clark, Gretchen McCallum, Diane Johnson, Angela Sorkin, Rory Kelleher

This meeting was called to order at 19:00.

Priority Discussion and Decision Items:

None.

Additional Unfinished Business:

Review and approval of Policy 4 Revision F

- Deferred until November meeting

New business:

None.

Treasurer – Gretchen McCallum

- Total donations deposited in September: \$5,659

YTD as of October 2024

Gross Profit: \$65,848.10

Expenses: \$67,700.53

<u>Net Income</u>	<u>Total Liabilities and Equity</u>
2024: \$-1,852.43	2024: \$302,819.17
2023: \$-7,623.60	2023: \$303,206.98

Committee Reports

Merchandise – Diane Johnson

September Sales: \$1,094.84

September Expenses: \$0

- Sales were from the Base & Ops training 9/28/24.
- Ordering a sample batch of ~\$75 wind/water-resistant Port Authority “Torrent Waterproof” jackets to test durability. These jackets can be silk-screened.

Fundraising – Vacant

No report.

Information & Communications Technology – Leo Notenboom – not present

No report.

Supply – Greta Cook – not present

- Work parties

- Currently, the gear cleaning responsibilities are not assigned to anyone specific but tend to fall on the same 3 – 5 people, which has led to frustrations among those putting in the work.
- Possible ideas to improve this system:
 - Incentivize work parties (make gear cleaning a requirement for the TRT earned shirts, to become deployment-eligible, or to complete EAS/B&O trainings. Maybe create a similar earned shirts program just for work party attendance).
 - Create instruction sheets so cleaners do not need to be experts.
 - Publicize the cleaning work as a critical mission function.
 - Clean gear on weekends to possibly attract more people even if it means waiting a few more days post-deployment.
 - Offer multiple (~3) options for gear cleaning dates.
- The Board will discuss further at the November meeting.
- Trailer1 will be out of commission for about a week this month for replacement/repair of rear ramp surface - new marine grade plywood and paint with grit for better grip in slippery conditions.
- MAXTRAX traction boards - total of 3 sets (1 for each tire) now in W2 (box truck) and W3 (Ram truck). W1 has one set due to space limitations. When Rory completes the build out, if there is space available, more can be added.
- Flat nose shovels being added to W2 & W3 to assist with dig outs of vehicles or animals.
- LED taillights with backup light being upgraded on T1 (TRT) and T2 (Lg Animal Sheltering).

Outreach – Jenifer Clark

- Logo canopy in its final stages, sending the vector file to Print Northwest.
- Dec 14 - Battle of the Badges (public meet/greet for King County first responders). WASART's theme will be "Deck the Barn."
- In the works:
 - Citizens Corp Presentation (virtual) - Michaela
 - Redmond and Fall City library tabling (waiting on response) - Jenifer
 - Horse Health Expo (Jan 11, 2025) – Jenifer will register WASART
 - Emerald Downs tabling - Jeanette
 - TRT member John Marra's ideas (ex. outreach at Woodland Park Zoo where his wife works) - Joy/Jenifer
 - Motorola radio donations – WASART received a donation of 12 Motorola handheld radios (some new, some used) from the estate of Kathy Page's deceased father. Gretchen will send acknowledgement to Kathy Page. Jenifer dropped off the radios with Leo Notenboom.
 - "Everyone" mailing list – future Outreach event notifications will be sent to WASART's "everyone" distribution email list to increase the number of attendees

See end of minutes for all recent past and upcoming events.

Membership – Julie Shipman/Gretchen McCallum

Membership Statistics

Membership: 137

Base/Ops Support deployment eligible: 77

Volunteer Management – Jeanette Whitmire

Seeking nominations for Contributor of the Quarter (third quarter – July, August, September)

- Joy Waugh (PR video, Joey repair, transport, gear cleaning), Greta Cook (training video series, Joey repair, gear cleaning), Zach Colburn (led a steep-angle TRT training, STL on the horse-named-Moon deployment), Penny Drost (created detailed CalTopo instructions so DO/CC's can efficiently use the software for deployments)
- More details will be sent out to General Membership with specifics about these members' contributions, along with certificates for the nominees made by Jeanette

Mentor Program Update

- 7 Mentors and 19 Mentees
- Mentees have received 6 emails (introduction, deployment process x2, TRT training, safety hazards, and volunteer opportunities)
- Next email going out will be about critical stress management
- Will also send out a Mentor program invitation to the Base/Ops trainees from 9/28/24

Sheltering – Vacant

- In August, Greta Cook and Jeanette Whitmire held a zoom call with Deb Shelby, the developer of Emergency Animal Shelter App (EASA) that will be offered free to volunteer-run emergency pet shelters for use on mobile devices and laptops. The app tracks animals and volunteer hours and might be too basic for WASART's needs, but the developer is open to incorporating WASART's feedback.
- Memorandum of Understanding draft with Seattle Humane has been accepted and now just needs WASART signatures.
- New sandwich board signage arriving soon which can be used by other teams when not needed for Sheltering events

Finance – Gretchen McCallum

- Semi-annual Finance Committee meeting coming up October 13th at 10am – all Committee chairs have received an email with deadlines for sending budgets to Gretchen.

Technical Rescue – Jeff Dahl

- TRC is in the process of updating Team Leader guidelines based on lessons learned during the TL field training
- Working on redefining the ICS roles in WASART
- Working on creating a WASART-specific ICS-300 training
- The following members have been approved by the TRC as TRT Light and Heavy Systems TL's: Jing Liu, Noah Bernays, Alexis Foldvary, Lenore Marentette, Jeff Dahl, Kristie Olarti, Lynne Snow, Gabe Benedetto, Juan Carlos Benedetto, Michaela Eaves, Angela Sorkin, John Marra, Zach Colburn, Rebecca Potter (Heavy Systems TL only)

Upcoming Trainings:

- 10/6/24: Supplemental Training (horse behavior)
- 10/19/24: Heavy Systems Training

See end of meeting minutes and TR Committee minutes for additional TRT-related events.

Technical Water Rescue – Rory Kelleher

- Progress made on van tear-down and rebuild.
- Van will be operational by the time Rory leaves the country in Fall 2025. If called out for a deployment, it will need to be refueled. Rory will send access details to the Board and DO/CC's.
- Field training 9/7/24 canceled due to lack of responder availability.

Board Member Reports

President – Lynn Snow

Answering Service Activity

September = 13

- Third meeting of the ad-hoc Bylaws Committee is scheduled for 10/10/24. Progress being made on the bylaws review.
- A draft of the Annual Report will be sent to the Board for review during the November BOD meeting.

Vice President – Angela Sorkin

No report.

Secretary – Noah Bernays

September minutes have been published after being approved by a majority Board vote via email.

Training Director – Lenore Marentette

- Kimberly Taylor (previous Training Director) and Lenore have a “turnover” meeting scheduled for October 12.
- Gretchen McCallum requested that particular attention is paid to revising the current training curriculum and bringing it up to date.

Past President – Bill Daugaard – not present

No report.

YTD number of deployments

2024: 14

2023: 13

Public Relations – Michaela Eaves

FB likes: 15,870

Instagram: 761

YouTube Subscribers: 285

- During the Buckley horse deployment 9/30/24, Gretchen McCallum called the Pierce County Emergency Operations Center (EOC) to acquire a DEM #. By the end of the deployment, the operator in the EOC that took the call (Norma Pancake) requested that WASART deliver a 2-hour presentation to an emergency medical group that meets every month at the Pierce County EOC.
- Michaela, Rory Kelleher, and Lenore Marentette will do the presentation November 9th from 1-3pm.

- A minimum of a \$300 donation has been promised for the presentation.
- WASART needs to train more people to deliver presentations.

Advising Specialists

Julie Shipman

No report.

Good of the Order

None.

Moved to adjourn at 19:49.

Recent Past Events:

3/22/24: ACO Academy presentation in Burien (attendees: Noah Bernays, Gabe Benedetto, Shawndra Michell)

3/23/24: Social Impact Fundraising at Insight Climbing (attendees: Sara Price, Jenifer Clark, Gabe Benedetto, Kristie Olarti, Joy Waugh)

4/21/24: Supplemental TR Training - dog handling, first aid, exam, rigging (attendees: Outreach and TRT—see AAR)

5/1/24: Community resource fair in Enumclaw (attendees: Kimberly Taylor)

5/11/24: Equine First Aid Seminar in Port Orchard with the Kitsap Saddle Club (attendees: Diane Johnson, Greta Cook, Jeanette Whitmire)

5/16/24: King County Regional Summer Hazards Seminar at KCOEM (attendees: Greta Cook, Jeanette Whitmire)

5/25/24: TR training dog mock packout and Outreach event (attendees: see AAR)

5/29-30/24: AWR-328: All-Hazards Preparedness in Animals in Disasters

- FEMA-funded 8-hour course providing tools to protect, respond to, and recover from the consequences of disasters and catastrophic disease exposure involving animals in rural communities.
- Attendees: Jeanette Whitmire, Bill Vogel, Betsey Mullen, Jeff Dahl, Andrea Scinkovec, Joie Mette, Kristie Olarti, Kristi Boucher

6/8/24: REI Presentation - Hiking with Dogs (Michaela Eaves and Jeff Dahl)

6/10/24: Bark at the Park (Jenifer Clark, Kristie Olarti, Jeanette Whitmire)

6/12/24, 9am: Conference call with Northwest Trek re: Emergency Resource Guide (Bill)

6/16/24: W2-specific Transport Training (attendees—see AAR)

6/18/24: W2-specific Transport Training (attendees—see AAR)

6/20-23/24: NW Overland Rally (attendees: Outreach and TRT—see AAR)

6/23/24: Full-day Transport Training (attendees—see AAR)

7/10/24, Purple Sage Riders Zoom presentation (Michaela and Julie Shipman)

7/20/24: TRT training at Lake Sammamish State Park prior to the picnic

7/20/24, 1-4pm: Picnic at Lake Sammamish State Park

7/28/24: Bill Gillespie (SARVAC President) Celebration of Life Event, Lacy Community Center, Olympia

8/10/24: WASART Open House

8/11/24: 10:30-noon: Hiking with Dogs at REI Issaquah

8/24-25/24: overnight WASART Field Training in Cle Elum

8/31/24, 11am-3pm: Ken Hasbargen's Celebration of Life in Kent

9/7/24: SAFE Presentation & Demo (TRT & Outreach)

9/28/24: Base and Operations Training

Upcoming Events:

11/9/24, 1-3pm: Presentation to an emergency medical group at Pierce County EOC (Michaela Eaves, Rory Kelleher, and Lenore Marentette)

12/14/24: Battle of the Badges in Renton (Outreach)

Action #	Description	Assigned to	Last update
21.11.04	Write up a succession planning document for the Water Rescue Committee	Rory	90% done 6/5/24
21.11.06	Write up a succession planning document for the Fundraising Committee	Michaela & Gretchen	In work 11/2/22
21.11.07	Write up a succession planning document for the Supply Committee	Greta	In work 11/2/22
24.03.01	Write up a succession planning document for the VP role	Lenore	Assigned 3/15/24
24.03.02	Write up a succession planning document for the Outreach Committee	Jenifer	Assigned 3/15/24
24.05.01	Revise Policy 4 to reflect revised TL/STL requirements	Bill	Ready for review at Sept. BOD meeting