

Washington State Animal Response Team

July 3rd, 2024

19:00 – 21:00

Via Zoom

BOD Minutes

In attendance: Leo Notenboom, Noah Bernays, Michaela Eaves, Lynn Snow, Lenore Marentette, Julie Shipman, Jeff Dahl, Bill Daugaard, Jenifer Clark, Greta Cook, Kimberly Taylor, Diane Johnson, Jeanette Whitmire

The July 3rd meeting was called to order at 19:01.

Priority Discussion and Decision Items:

None.

Additional Unfinished Business:

None.

Treasurer – Gretchen McCallum – not present

- Total donations deposited in June: \$ 11,082.00
 - Including a \$10,000 donation from Dawn Jasper from what will become the Jasper Family Giving Foundation (the Jasper family has made \$10,000 donations since 2017, with the exception of 2019 and 2020 when they donated \$5,000.

Complete financial documents for July will be presented at the August BOD meeting as Gretchen will be on vacation and unable to complete her portion of the month-end bookkeeping responsibilities for the July BOD meeting.

YTD as of July 2024

Gross Profit: \$ 48,565.75

Expenses: \$ 48,911.57

Net Income Total Liabilities and Equity

2024: \$ -345.82 2024: \$ 303,163.79

2023: \$ -3,336.70 2023: \$ 306,660.77

Committee Reports

Merchandise – Diane Johnson

June Sales: \$ 0

June Expenses: \$ 0

- Diane dropped the order off at the embroidery shop three weeks ago. She called July 3rd, and none of the embroidery had been started yet.
- She let them know she needed it by July 20th for the picnic and hopes to have everything within the next week.

Fundraising – Vacant

Information & Communications Technology – Leo Notenboom

- Leo made tweaks to how the server sends email that will affect when people submit quizzes and polls, and when the server itself sends out notifications like password reset notifications. If you continue to find those messages in your spam folder, let Leo (leo@wasart.org) know.
- If you think you've missed a message in any of the groups.io mailing lists, you can visit <https://wasart.groups.io/g/bod/topics> and see all of the messages that have been sent to the Board. There is a separate, similar archive for each of the mailing lists.

Supply – Greta Cook

- Greta drove WASART 3 (Dodge pickup) through the obstacle course at the Overland Rally
 - WASART was very well-received, and the labeling on the truck was great for recognition
 - Considering changing out the running boards (which are quite low to the ground) to make the trucks more offroad user-friendly
- Received a \$150 donation check for Titan, the non-articulated static horse manikin, who is now being utilized by Tom Berryman in his large animal rescue training

Outreach – Jenifer Clark

- Bark at the Park—lots of face time, not many donations
- Northwest Overland Rally with TRT
 - \$ 495 in donations, and a potential \$ 120 match from Microsoft
 - TRT rigging demo, dog first aid demo, discussion about trail etiquette (what do you do when horses and 4x4 meet on the trail)
- Potential Events
 - Pet Days (August 11th 11-4pm)
 - Support TRT @ Save a Forgotten Equine (SAFE) on Saturday, September 7th, noon~2 pm in Redmond
 - Battle of the Badges, Renton, December 16th
- Logo with phone stickers has proven successful—many sold and traded at the Overland Rally
- Outreach Membership Engagement proposal - new supporter shirt
 - Jenifer, Michaela, and Diane will flesh out ideas for this project
 - Look out for an open call to membership, with guidelines, for new supporter shirt ideas
 - Fun opportunity for less-active, much needed, members to be engaged in WASART

See end of minutes for all recent past and upcoming events.

Membership – Julie Shipman/Gretchen McCallum

Membership Statistics

Membership: 132

Base/Ops Support deployment eligible: 76

Volunteer Management – Jeanette Whitmire

- WASART Picnic (July 20th)
 - Both veggie and meat options will be available
 - Lynn is coordinating games and competitions
 - Currently 20 people have signed up
- New milestone recognition program (certificates of appreciation for long-time members)

- Provide a gift (ball cap, pin, certificates, etc.) to those who have reached milestones like 5, 10 or 15 years of membership, ideally timed with the WASART picnic each year
- For the first year, catch everybody up (everyone over 5 and less than 10 years gets recognition, everyone over 10 and less than 15, etc. Subsequent years will only recognize those who have reached 5-year milestones)
- Diane added to an existing order for ball caps
- Open nominations for Contributor of the Quarter to all Membership
 - Currently, nominations are only from Board members, but there are positive contributions from Membership that the Board may not know about
 - This new aspect will begin next quarter
 - The Board will maintain a running list of Contributors of the Quarter in the Admin Dropbox, to avoid multiple renominations
- Contributors of the Quarter (Q2)
 - Tammy Waugh, Jennifer Lyne, Kristie Olarti

Mentor Program Update

- 7 Mentors and 17 Mentees
- Mentees have received 4 emails (an introduction, two about the deployment process, and one about TRT training)
- Next email going out will be about safety hazards

Sheltering – *Vacant*

- Greta and Jeanette met with Seattle Humane on June 12th to tour their sheltering facility and start planning with them for disasters.
- Another meeting is scheduled for July 16th, with 5 Sheltering Committee members to attend to discuss:
 - How to operate a shelter while Seattle Humane is operating, so we do not impede any of their staff/clients coming in and out of the facility
 - Intake station, decon station, and overflow logistics
 - Types of accepted animals
 - How they can help (pet food, donation requests, potentially assisting with staffing)
- Sheltering Team Leaders
 - Currently, only Greta Cook and Kimberly Taylor are Shelter TL's
 - Motion moved, seconded, and passed to nominate Jeanette Whitmire and Bill Vogel (both have taken ICS-300 and have a wealth of sheltering knowledge) as Shelter TL's

Finance – *Gretchen McCallum – not present*

Gretchen will give an update on the Finance Committee at the August BOD meeting.

Technical Rescue – *Jeff Dahl*

- Revisions to TL Guidelines
 - Heavy Systems TL – this is now a separate role within TRC's TL requirements, for those not interested in light systems
 - Motion moved, seconded, and passed to accept Rebecca Potter as a Heavy Systems TL trainee
 - Tracking dates—the requirements are now more “trackable” in Volgistics (basically everything expires December 31st)
- Field Training weekend
 - Gabe Benedetto is the director for the TL Training weekend

- Additions to schedule—working on rounding out the agenda for the TL field day
- Responder availability: most frequent responders will be in Cle Elum training from early Saturday morning through most of Sunday, August 24-25
- Jeff will reach out to Valon Miller about his availability that weekend
- Diane Johnson has committed to drive the van that weekend if a deployment pops up
- Firearms policy guidelines
 - Multiple people have submitted the required paperwork, but this needs to be followed up upon to ensure we have people certified for this role should it be needed
 - If you are interested in getting certified to conduct field euthanasia, please reach out to Jeff Dahl (jeff@wasart.org) for requirements

Upcoming Trainings:

- July 14th: Light Systems training at Issaquah Rock
- July 20th: Flat-ground training at Lake Sammamish prior to the WASART picnic

See end of meeting minutes and TR Committee minutes for additional TRT-related events.

Technical Water Rescue – *Rory Kelleher*

No report.

Board Member Reports

President – *Lynn Snow*

Answering Service Activity

June = 19

Vice President – *Lenore Marentette*

- Annual General Meeting for all Membership, September 11th
 - Hybrid in-person meeting with a Zoom option
 - Likely to be held at Bellevue City Hall (which has a variety of meeting spaces, and Bellevue is centrally located for most WASART members)
- Possible ideas for the annual general membership meeting (Lenore will invite a primary, and retain a backup who could also be lined up for next General Meeting):
 - Members' personal experience related to animals (Iditarod, ASPCA deployments, etc.)
 - The ACO who caught the North Bend zebra
 - WSDOT about wildlife crossings over I-90
 - Sarvey Wildlife Care Center
 - Fish and Wildlife about range land, riparian zone protection, etc.
 - Northwest Trek's head veterinarian, Dr. Allison Case, who is now in WASART's Emergency Resources Guide as a consultant for exotic animal emergencies

Secretary – *Noah Bernays*

June minutes have been published after being approved by a majority Board vote via email.

Training Director – *Kimberly Taylor*

- 6/23/24: Full-day Transport Training at the Expo Center
 - 8 new trainees and 3 qualified drivers who attended for more trailering experience
 - All new trainees were eager to do the trailering in addition to the driven vehicles

- With the revisions to the overall transport training, Kristie and Jeff completed two W2-specific trainings (the box truck) prior to full transport training on the 23rd
- The Training Committee will have a debrief about the June 23rd training on Friday, July 5th
- New driver agreement and acknowledgment form—basically, WASART drivers agree to adhere to the laws (no operation of vehicles under the influence of mind-altering substances, transportation of approved passengers only, fill up the gas after operation, etc.)
 - New form is on the website in the Transport Training section
 - Gretchen will put the signed and scanned forms in each person's file
 - Kimberly will send the form to all qualified drivers who have not yet signed it
- Jeff will send Kimberly a list of driving opportunities for W2 so Kimberly can coordinate getting new drivers into the vehicles
- The age limit for driving any of WASART's vehicles or trailers is 18
- Kimberly's second term as Training Director ends 9/30/24
 - **Members:** if you are interested in this position, email Kimberly (kimberly@wasart.org).
 - Lenore Marentette has expressed interest in the role—if accepted, WASART would need a new Vice President.

Past President – Bill Daugaard

YTD metrics were presented.

YTD number of deployments

2024: 9

2023: 7

- Following the North Bend Zebra situation, Bill held a telephone conversation with Northwest Trek's operations manager, as well as their head veterinarian, Dr. Allison Case
- They have agreed to be included in WASART's Emergency Resources Guide on a consulting basis for future wildlife and exotic emergencies, which Bill has updated and sent out to the call coordinators and duty officers
- July 28th—Celebration of Life for Bill Gillespie (SARVAC President + great friend of WASART)
 - Bill will contact Shawndra Michell about representing WASART at this event

Public Relations – Michaela Eaves

FB likes: 15,251

Instagram: 747

YouTube Subscribers: 278

- Hiking with Dogs presentation at REI – 20 out of 25 people who RSVP'd showed up
- 5-star review left about the class
- REI has invited us back (Sunday, August 11th 10:30 – noon)

Advising Specialists

Julie Shipman

- Clare Jacobsmeyer has expressed continued interest in restarting the newsletter
- Bill Vogel has agreed to assist
- Michaela will run through an example newsletter with Clare, Julie, and Bill

Moved to adjourn at approximately 20:58.

Recent Past Events:

- 3/22/24: ACO Academy presentation in Burien (attendees: Noah Bernays, Gabe Benedetto, Shawndra Michell)
- 3/23/24: Social Impact Fundraising at Insight Climbing (attendees: Sara Price, Jenifer Clark, Gabe Benedetto, Kristie Olarti, Joy Waugh)
- 4/21/24: Supplemental TR Training - dog handling, first aid, exam, rigging (attendees: Outreach and TRT—see AAR)
- 5/1/24: Community resource fair in Enumclaw (attendees: Kimberly Taylor)
- 5/11/24: Equine First Aid Seminar in Port Orchard with the Kitsap Saddle Club (attendees: Diane Johnson, Greta Cook, Jeanette Whitmire)
- 5/16/24: King County Regional Summer Hazards Seminar at KCOEM (attendees: Greta Cook, Jeanette Whitmire)
- 5/25/24: TR training dog mock packout and Outreach event (attendees: see AAR)
- 5/29-30/24: AWR-328: All-Hazards Preparedness in Animals in Disasters
- FEMA-funded 8-hour course providing tools to protect, respond to, and recover from the consequences of disasters and catastrophic disease exposure involving animals in rural communities.
 - Attendees: Jeanette Whitmire, Bill Vogel, Betsey Mullen, Jeff Dahl, Andrea Scinkovec, Joie Mette, Kristie Olarti, Kristi Boucher
- 6/8/24: REI Presentation - Hiking with Dogs (Michaela Eaves and Jeff Dahl)
- 6/10/24: Bark at the Park (Jenifer Clark, Kristie Olarti, Jeanette Whitmire)
- 6/12/24, 9am: Conference call with Northwest Trek re: Emergency Resource Guide (Bill)
- 6/16/24: W2-specific Transport Training (attendees—see AAR)
- 6/18/24: W2-specific Transport Training (attendees—see AAR)
- 6/20-23/24: NW Overland Rally (attendees: Outreach and TRT—see AAR)
- 6/23/24: Full-day Transport Training (attendees—see AAR)

Upcoming Events:

- 7/10/24, Purple Sage Riders Zoom presentation (Michaela and Julie Shipman)
- 7/20/24: TRT training at Lake Sammamish State Park prior to the picnic
- 7/20/24, 1-4pm: Picnic at Lake Sammamish State Park
- 7/28/24 Bill Gillespie (SARVAC President) Celebration of Life Event, Lacy Community Center, Olympia
- 8/11/24 (10:30 – noon): Hiking with Dogs presentation at REI
- 8/24-25/24: Overnighter for TRT TL training in Cle Elum
- 9/7/24: SAFE Presentation & Demo (TRT & Outreach)

Action #	Description	Assigned to	Last update
21.11.04	Write up a succession planning document for the Water Rescue Committee	Rory	90% done 6/5/24
21.11.06	Write up a succession planning document for the Fundraising Committee	Michaela & Gretchen	In work 11/2/22
21.11.07	Write up a succession planning document for the Supply Committee	Greta	In work 11/2/22

24.03.01	Write up a succession planning document for the VP role	Lenore	Assigned 3/15/24
24.03.02	Write up a succession planning document for the Outreach Committee	Jenifer	Assigned 3/15/24
24.05.01	Revise Policy 4 to reflect revised TL/STL requirements	Bill	Assigned 5/8/24