

## Washington State Animal Response Team

April 3rd, 2024

19:00 – 21:00

Via Zoom

BOD Minutes

**In attendance:** Jeff Dahl, Gretchen McCallum, Greta Cook, Kimberly Taylor, Lynn Snow, Noah Bernays, Diane Johnson, Bill Daugaard, Jenifer Clark, Leo Notenboom, Kristie Olarti

The meeting was called to order at 19:06.

### Priority Discussion and Decision Items:

#### Review of Proposal to Separate W1/W2/W3-Specific Training From the Full-Day Transport Training

- WASART needs more members qualified to drive WASART's vehicles to ensure the availability of a driver for any given deployment.
  - The existing, full-day Transport Training will remain unchanged.
  - Supplemental trainings for individual vehicles (W1, W2, or W3) will be implemented.
  - Using existing material from the full-day Transport Training curriculum, Jeff and Kristie will separate out the W2 material and present them to the Training Committee for approval.
  - It remains strongly recommended to attend the full-day training even if attending a vehicle-specific supplemental training.
  - The Training Committee will update the list of certified and qualified trainers for W1/W2/W3.
  - Leaders of the vehicle-specific trainings will ensure at least two qualified trainers are present to certify that each participant meets all requirements of the training.
  - Changes to the Transport Training curriculum will be reevaluated at the end of 2024 to see how many people took Transport Training and how many people drove WASART vehicles in 2024. The trial will be considered a success if 100% of those who participate in the vehicle-specific training actually drove that vehicle at least once to a training or deployment.
  - The Training Committee will update Training Curriculum Policy 3 to reflect the updated vehicle-specific trainings retroactive to the date of the BOD's acceptance of the proposal.
- Personal experience with trucks and trailers
  - The Training Committee maintains a list of members' personal skills and experience with trucks and trailers outside of WASART.
  - As per Training Curriculum Policy 3, section 8.0, challenge forms to certify personal experience with trucks and trailers will be reviewed by the WASART Training Committee on a case-by-case basis.

#### Fee for trainings

- The majority of the Board agreed on the following price changes:
  - EAS and Transport Trainings, as well as recertification of B/O Training, will be free to members.
  - First-time B/O trainees who are already WASART members will pay \$50.
  - B/O for non-members will be \$80, \$30 of which will be applied to membership dues if the trainee joins WASART within 30 days of the training.
  - EAS and Transport Trainings for non-members will be \$30 which will be applied to membership dues if the trainee joins WASART within 30 days of the training.
  - For those who have already paid \$100 for B/O this year, Gretchen will send a refund of \$50.
  - These changes will be reassessed at the beginning of 2025.

#### Green Cross Academy of Traumatology Debrief

- Following the Helen dog deployment, an emotional support session was held March 19<sup>th</sup> with Mary Shoenfeld and Nathan Ray, certified and trained traumatologists from the non-profit Green Cross Academy of Traumatology.

- The session was helpful in providing new tools for critical stress management.
- Green Cross offered to hold disaster stress management workshops for WASART.
- Motion moved, seconded, and approved to make a \$500 donation to the Green Cross Academy of Traumatology for all the good work they do.
- Gretchen will ensure the donation is forwarded to Green Cross with an explanation for the donation.

**New Business:**

**Treasurer – Gretchen McCallum**

- Total donations deposited in March: \$ 12,605.87
  - Donations from the Helen deployment: \$ 5,735 (\$ 5k from Helen’s owners, \$ 735 from friends and family of the owners)
  - Donations from the Insight Climbing Event on March 23<sup>rd</sup>, 2024: \$ 1,443
  - \$ 4,725 from the 2019 GiveBig Campaign was moved from a restricted donation into the Money Market account.
- Motion moved, seconded, and approved to move \$ 5k from the Money Market account into WASART’s Certificate of Deposit at Sound Credit Union because of the CD’s superior interest rate.

YTD as of April 2024

Gross Profit: \$ 17,686.67

Expenses: \$ 10,881.13

<u>Net Income</u>	<u>Total Liabilities and Equity</u>
2024: \$ 6,805.54	2024: \$ 306,842.78
2023: \$ 13,190.51	2023: \$ 317,309.98

**Committee Reports**

**Merchandise – Diane Johnson**

March Sales: \$ 16.32

March Expenses: \$ 405.12

- A missed sale for \$59.80 from January was added to the books last week.
- The Chair will call the embroidery shop and put a restriction on the WASART logo so only Diane or her designees may authorize its use.

**Fundraising – Vacant**

No updates.

**Information & Communications Technology – Leo Notenboom**

No updates.

**Supply – Greta Cook**

- W3 has new tires which will hopefully give better offroad grip.
- Les Schwab is offering free fleet inspections—the Chair will touch base with them to see if they will come out to inspect WASART’s vehicles.
- 2 sets of Maxtrax recovery boards were ordered to support vehicle recovery/winning/hauling for W2 and W3.

**Outreach – Jenifer Clark**

- Multiple people from each of the following presentations and events expressed interest in joining WASART:

- March 6<sup>th</sup>, 2024: Tahoma Backcountry Horsemen
- March 11<sup>th</sup>, 2024: Kitsap Lady Trail Riders
- March 22<sup>nd</sup>, 2024: Washington Animal Control Academy
- March 23<sup>rd</sup>, 2024: Insight Climbing
- Outreach Committee has ordered items to hand out at events.

### Upcoming Events / Presentations

- April 21<sup>st</sup>, 2024: Outreach will partner with TRT at Marymoor Park during the dog first aid training.
- May 25<sup>th</sup>, 2024: Outreach will partner with TRT at Middle Fork Trailhead for the dog mock packout to engage with the public at the trailhead.
- June 6<sup>th</sup> and June 12<sup>th</sup>, 2024: A Pierce County youth service librarian requested that WASART give a presentation to kids on the basics of animal rescue and care for personal animals.
- June 22<sup>nd</sup>, 2024: Outreach will set up a booth at the NW Overland Rally.
- Undecided date: Outreach will present at the Equine First Aid Seminar in Port Orchard.

### **Membership – Julie Shipman/Gretchen McCallum**

#### Membership Statistics

Membership: 122

Base/Ops Support deployment eligible: 69

### **Volunteer Management – Jeanette Whitmire**

- Motion moved, seconded, and passed to nominate the following Contributors of the Quarter (2024 Q1):
  - Andrea Scinkovec
  - Joy Waugh
  - Jenifer Clark
- The Volunteer Management Chair emailed membership to express a hearty congratulations to all three Contributors!
- WASART's new Mentor Program kicks off at the April 13<sup>th</sup> B/O Training, where new members will be asked to opt in.

### **Sheltering – Vacant**

- April 27<sup>th</sup> and 28<sup>th</sup>, 2024: Sheltering Work Party at the Enumclaw Expo Center Bone Yard
- USDA's Regional Coordinator for FEMA Region 10 Everet Sterling reached out to invite WASART representatives to attend their bimonthly Coordinators' meetings.
  - Sterling coordinates Emergency Support Function-11 which covers preservation of agriculture and natural resources through preparedness and delivering resources and expertise during a disaster response.

### **Finance – Gretchen McCallum**

No updates.

### **Technical Rescue – Jeff Dahl**

- The ad hoc committee discussing the TL program and ICS requirement will bring their recommendations to the TRC at next month's TRC meeting. The TRC Chair will then relay the recommendations to the Board.
- WASART's new Drone Policy has been adapted from KCSARA's Drone Policy. Section 10.2: Retention [of media collected by the drone] needs to be reworded for WASART's purposes.

Trainings – recent and upcoming:

- March 23<sup>rd</sup>: Vehicle winch training
- April 6<sup>th</sup>: Heavy Systems training
- April 21<sup>st</sup>: Dog packaging, handling, first aid, litter work, basic physical exam

- May 18<sup>th</sup>: Light Systems training
- May 25<sup>th</sup>: Scene size-up hike and litter packout training
- June 15<sup>th</sup>: Heavy Systems training at Ravensdale (the Whidbey Island Group may join)

**Technical Water Rescue – Rory Kelleher – not present**

- March 9<sup>th</sup>: Training at Twin Falls TH and Torgeson Park – scene size-up, throwbagging, Telfour lower
- April 20<sup>th</sup>: Rafting from Snoqualmie Lower Falls to Fall City
- The Committee continues to update the TWRC side of the WASART website.
- The build-out of the W3 Water Rescue van is in progress.

**Board Member Reports**

**President – Lynn Snow**

Answering Service Activity

March = 17

The Board will put together an annual member survey to solicit feedback from the general membership about what has gone well in WASART in the previous 12 months, and where improvements can be made in the upcoming year.

**Vice President – Lenore Marentette – not present**

No updates.

**Secretary – Noah Bernays**

March minutes have been published.

**Training Director – Kimberly Taylor**

No updates.

**Past President – Bill Daugaard**

YTD metrics were presented.

YTD number of deployments

2024: 5

2023: 4

- SARVAC President Bill Gillespie passed away which was a big loss to the SAR community.
- Motion moved, seconded, and passed to send a floral arrangement, letter, and \$ 100 to Bill Gillespie’s memorial service.

**Public Relations – Michaela Eaves**

FB likes: 15,432

Instagram: 711

YouTube Subscribers: 277

**Advising Specialists**

**Julie Shipman**

No updates.

Moved to adjourn at approximately 21:18.

Action #	Description	Assigned to	Last update
21.11.04	Write up a succession planning document for the Water Rescue Committee	Rory	In work 11/2/22
21.11.06	Write up a succession planning document for the Fundraising Committee	Michaela & Gretchen	In work 11/2/22
21.11.07	Write up a succession planning document for the Supply Committee	Greta	In work 11/2/22
24.03.01	Write up a succession planning document for the VP role	Lenore	Assigned 3/15/24
24.03.02	Write up a succession planning document for the Outreach Committee	Jenifer	Assigned 3/15/24
22.10.01	Update the Team Leader training curriculum	Ad hoc committee within TRT	In work 4/3/24