

**Washington State Animal Response Team**  
**March 2nd, 2022**  
**1900 – 21:00**  
**Via GTM**  
**Minutes**

In attendance: Gretchen McCallum, Bill Daugaard, Josette Holden, Kimberly Taylor, Leo Notenboom, Michaela Eaves, Jeff Dahl, Jeremy Kane, Jeanette Whitmire, Greta Cook, Rory Kelleher, Diane Johnson

The meeting was called to order by Josette at 19:04

**Priority Discussion and Decision Items:**

**Treasurer:** *Gretchen/Ritz*

Financial Documents

Total donations deposited February 2022: \$4,358.19. In February, 2021, total donations were \$2,269.96.

YTD as of February 2022

Gross Profit: \$ 15,330.66  
 Expenses: \$ 9,898.29

<u>Net Income</u>	<u>Total Liabilities and Equity</u>
2022: \$5,432.37	2022: \$ 251,575.75
2021: \$1,124.59	2021: \$ 228,157.54

NON-INDIVIDUAL DONATIONS IN 2021 (does not include in-kind donations)			
NAME	AMOUNT	NAME	AMOUNT
AmazonSmile Foundation	\$2,034.55	Microsoft	\$2,380.00
Bell Vernon Kennel Association	\$432.00	Network for Good	\$5.00
Boeing Employees Giving Program	\$1,501.22	Office of Sec. of State Employees	\$1,085.13
Charity Gift Certificates	\$48.75	Paypal Giving Fund	\$153.51
Cybergrants – CAFA	\$125.00	Russell Investments	\$80.00
Hewlett Packard Enterprise Foundation	\$250.00	The KLEO Foundation	\$2,500.00
King County Employees Giving Program	\$2,044.70	Venmo	\$135.00
Kroger	\$119.45	WA Gives	\$120.00
		<b>TOTAL</b>	<b>\$31,347.19</b>
IN-KIND NON-INDIVIDUAL DONATIONS IN 2021 (Gala)			
Dancing Fish Winery	\$25.00	Seattle Water Tours	\$80.00
Live Oak Audio Visual	\$7,050	SmartPak Equine	\$2,880.00
MetroDogSeattle	\$200.00	Sugar Mountain	\$100.00
NW Trek – Tacoma Parks	\$540.00		
		<b>TOTAL</b>	<b>\$10,875.00</b>
TOTAL OF ALL NON-INDIVIDUAL DONATIONS IN 2021: \$42,222.19 (~54% of total)			
TOTAL OF ALL UNRESTRICTED DONATIONS IN 2021 (individual and non-individual): \$66,365.00 (approximate) (does not include Gala income)			
GALA FUNDRAISING INCOME IN 2021: \$11,407.00 (approximate) (does not include in-kind donation values)			

**Committee Reports:**

**Merchandise – Diane Johnson**  
 February Sales \$ 58.00

February Expenses \$ 9.00

Diane is looking for help with Merchandise due to the growth

**Fundraising – Vacant**

Bill emailed the group that showed interest in Fundraising to see if they would be available for a go-to meeting but has only receive one response. He will follow up with the group.

**Technology and Communications – Leo Notenboom –**

SAR Frequencies/PL Tones Project

Leo has a Zoom call on March 12<sup>th</sup> about PL Tones and will report back

CC/DO Training Video

Leo has finished editing and uploaded the video of the in-person January 9<sup>th</sup> CC/DO Training onto YouTube.

- Leo is looking for a volunteer to review the video and make time stamps for chapter markers.

LastPass

We have purchased LastPass for Teams. Michaela and Leo are administrators and are migrating login credentials.

If you already have LastPass, Leo can share folders with you. If you choose to use the free version, you can only have a one option, desktop or mobile.

If you need the full LastPass version, we have two accounts that Leo can assign to you.

Go-To Meeting Host sign in Issue

Jeff Dahl’s name has been showing up as “WASART Host” for several people. To avoid this, when leaving a meeting (as the host), sign out. Also, if you sign in as “Host” do not change the name to your name. You show up as “Host” when you sign in using the WASART credentials/password.

## **Supply – Greta Cook**

Kristi, Jeff, and Greta have been inventorying the Technical Rescue equipment and refreshing supplies.

### Purchase Order Form

Greta and Kimberly are working on creating a purchase order form for when people want to use Greta's WASART credit card.

## **Membership – Gretchen McCallum**

### Membership Statistics

Membership: 122

Base/Ops Support deployment eligible: 52

Base Support deployment eligible: 1

48 members did not rejoin in 2022. The names of those former members were included at the end of the March Member Contact List email distribution.

## **Volunteer Management – Bill Daugaard**

### Volunteer of the Quarter

Pim van Caspel and Lynn Snow have been nominated.

## **Sheltering – Jeanette Whitmire**

Reviewed addition to the Authorization to Shelter form # S-043 regarding if emergency an emergency exam or treatment of an animal is needed and that any treatments (including euthanasia) will be determined and performed by a vet.

## **Finance – Gretchen McCallum**

### Finance Committee Meeting April 17<sup>th</sup>

We will be discussing proposed budgets for the next 6 months. Get spending done by the end of March 2022.

## **Technical Rescue – Jeff Dahl**

### Training with OHSTAR

Jeff has been talking to Dr Lindsey Maguire, the new Technical Rescue liaison for OHSTAR (Oregon Humane Society Emergency Animal Rescue Team), about training with us. They do not want to travel to our area, would prefer to meet somewhere in the middle, such as Centralia or Chehalis. They want to focus on the tripod and bipod.

Do we need to charge them? They have been good partners to us so we might only want to charge them for our traveling costs. If they are willing to come to Ravensdale, then possibly no fee. Gretchen will determine what we should charge and let Jeff know.

### Rigging for Rescue Training Opportunity

We might have an opportunity to get some members into an RFR course with ESAR and SMR in August 2022.

## **Water Rescue – Rory Kelleher**

Training request was submitted to the County, who forwarded to the state. Request was approved the next day. Our first 2022 training will be the first weekend of April.

## **Board Member Reports**

### **Josette Holden, President**

Answering Service Activity  
February = 7

### **Jeremy Kane, Vice President**

### General Membership Meetings

We will eliminate the need for 2 general meetings, except for the September elections meeting. The Bylaws have been revised by Bill and forwarded to the Board for approval.

### **Jeanette Whitmire – Secretary**

Minutes – approved as presented

Reviewed action items

### **Kimberly Taylor, Training Director**

### Upcoming Trainings

- Base & Op's – March 19<sup>th</sup>
- Transport- April 10<sup>th</sup>
- Emergency Animal Sheltering – May 21<sup>st</sup>

As decided at the February BOD meeting, the Shelter and Training committees will be partnering to prepare the EAS training.

### **Bill Daugaard, Past President**

YTD Metrics presented

### Field Euthanasia Operating Procedure

Bill has drafted the procedure and once he has formatted will forward to KCOEM

**Public Relations – *Michaela Eaves***

FB likes:

Twitter Followers:

Instagram:

YouTube Subscribers:

Annual Report

Has been posted on the Website

**Advising Specialists**

**Jeff Dahl:**

**Julie Shipman:**

**Rory Kelleher:**

**Unfinished Business:**

Lewis County Deployment Protocol

Action item for Gretchen to get a deployment protocol with WASART

Thurston County Deployment Protocol

Bill has not gotten a response from Thurston County regarding getting us DEM numbers but has sent them a follow up message and is still awaiting a response.

**New Business:**

HAVA's Spring Tea Presentation

Gretchen will be giving a 45-minute presentation in South Bend for the Harbor Association of Volunteers for Animals (HAVA) April 9<sup>th</sup>, 2022, event. She has asked them to invite the Pacific County Emergency Manager.

**Moved to adjourn at 20:40**