

**Washington State Animal Response Team**  
**September 1, 2021**  
**1900 – 21:00**  
**Via GTM**  
**Minutes**

In attendance: Gretchen McCallum, Jeff Dahl, Kimberly Taylor, Diane Johnson, Bill Daugaard, Leo Notenboom, Julie Shipman, Michaela Eaves

The meeting was called to order by Gretchen at 19:06

**Priority Discussion and Decision Items:**

**Treasurer:** *Gretchen/Ritz*

Financial Documents  
Total donations deposited August 2021: \$4,638

YTD as of August 2021

Gross Profit: \$ 64,523.22  
Expenses: \$ 60,876.73

<u>Net Income</u>	<u>Total Liabilities and Equity</u>
2021: \$ 3,804.76	2021: \$ 230,596.16
2020: \$ -(21,293.39)	2020: \$ 208,865.55
2019: \$ 9,531.38	2019: \$ 228,252.00

Pet Cooling Shelter Donations: \$1600-\$1700

**Committee Reports:**

**Merchandise** – *Diane Johnson*  
August Sales \$ 70.10  
August Expenses \$ 9.60

**Fundraising** – *Michaela Eaves*

November 6<sup>th</sup> Fundraiser  
Online auction that focuses on experiences

**Technology and Communications** – *Leo Notenboom*

Online Store  
Members can now place orders online for membership gear  
There is also an online store for non-members for some items, such as stickers

Leo will be making the store more “visible” over the next few weeks

Forest Service Radio Frequency Access  
Jennifer Brenes, with KCSARA, is negotiating with the Forest Service to set up a memorandum of understanding that would allow WASART to use their radio frequency when we are out on a deployment.

Leo is going to reach out to Snohomish County to see if we can have the same permissions from them.

**Supply** – *Greta Cook* – *not present*

**Membership** – *Gretchen McCallum*

Membership Statistics  
Membership: 154  
Base/Ops Support deployment eligible – 72  
Base Support deployment eligible – 3

**Outreach**– *Bonnie Orban (north) Position open (south)* – not in attendance

**Volunteer Management** – *Bill Daugaard*

Annual Picnic  
Bill sent out a notice that we are cancelling the picnic

Action Item: Bill will contact Jeremy regarding status of election committee

**Sheltering** – *position open*

August 18<sup>th</sup> Meeting  
We reviewed feedback from the 2 recent sheltering events and discussed how to incorporate into revising some of our intake forms. Bill Vogel and Penny Drost have taken lead on the revisions and will be presenting them at our next meeting.

Ami is writing up some Animal Care Guidelines to include what to look for in an animal subjected to a hot/cold/flooded/smokey environment, what to do and what materials are needed.

Jeanette has started writing up some checklists for lead positions, Dog Shelter Lead, Cat Shelter Lead,

Intake Lead, etc. and will review with the group at our next meeting.

### Monthly Meetings

The group agreed on the 2<sup>nd</sup> Wednesday of each month for monthly meetings, starting September 8<sup>th</sup>

### **Finance – Gretchen McCallum**

Next meeting is October 24<sup>th</sup>

Purchases must be made, and receipts submitted to Ritz, by September 30<sup>th</sup>

### **Technical Rescue – Jeff Dahl**

#### Heavy Systems Training

Had some great new members last month along with some ESAR members

#### Lights Systems Training

Jeff will schedule within the next couple weeks

We should have a couple new technicians within the next few months

### **Water Rescue – Rory Kelleher – not present**

### **Board Member Reports**

#### ***Josette Holden, President – not present***

Answering Service Activity  
August = 9

#### ***Jeremy Kane, Vice President – not present***

#### ***Jeanette Whitmire – Secretary- not present***

Minutes accepted as presented

Reviewed action items

#### ***Kimberly Taylor, Training Director***

#### Benton/Franklin County Sheltering Training

Cancelled due to the current COVID situation but they would like to start planning again next spring.

Base & Ops – September 18<sup>th</sup>

#### ***Bill Daugaard, Past President***

YTD Metrics presented

### **Public Relations – Michaela Eaves**

FB likes:

Twitter Followers:

Instagram:

YouTube Subscribers:

### Wenatchee Rotary Club Presentation

Michaela has been coaching Julie on the upcoming September 7<sup>th</sup> presentation

### **Advising Specialists**

#### **Jeff Dahl:**

#### **Julie Shipman:**

No updates

#### **Rory Kelleher: not present**

### **Unfinished Business:**

#### Status of 2020 Annual Report

Michaela will try to have a first draft before our next meeting. Bill noted that the 2019 report is now posted on the website.

#### 2022 Training Committee Schedule

As soon as Kimberly gets Jeff's and Rory's training dates, she will give Bill Daugaard the following information so he can submit to Jason Shirron at KCOEM:

- Curriculum
- Dates
- Locations
- Instructors

### **New Business**

#### Pet Cooling Shelter AAR Status

Greta will have it to Gretchen by Friday Sept 3<sup>rd</sup>

#### D4H vs GearLog Inventory Management Programs

We haven't done much work with D4H because it's been such a problematic program with very little support from the software company.

Gretchen contacted GearLog and had an introduction to the program and thinks it will work much better than D4H. The price is better, also. ~\$125 p.a. vs. \$600 p.a. for D4H.

We will explore the free version and make a decision about changing programs before D4H is up for renewal in December.

#### August Pet Cooling Shelter at Seattle Humane

The August event was a success for both WASART and SHS and they would like to discuss a future partnership for similar situations

KCOEM, RASKC, WASART Deployment  
Procedure

Gretchen has drafted a procedure for RASKC and WASART to follow for future events. She has sent it to Tim Anderson, Lead ACO at RASKC for review.

**Moved to adjourn at 20:05**